

**MINUTES
UNION CITY BOROUGH
JANUARY 8, 2019**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:00 P.M. by Councilor Brumagin. The meeting was held at Union City High School, LGI Room.

COUNCILORS PRESENT: Brumagin, Steadman, McGuire, and Cross. Absent were Hoban, and Kolaja.

OFFICIALS PRESENT: Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Zoning Officer Dennis Ploss, Code Enforcement Shawn Tharp.

VISITORS PRESENT: See the sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Steadman and seconded by Councilor McGuire that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor McGuire that all Councilors having read the minutes from the meeting held December 27, 2018 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Steadman and seconded by Councilor Cross that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: There were no comments from the visitors.

CODE ENFORCEMENT: Shawn Tharp reported that a fine had been issued for 6 Bridge Street and it had been paid. The property is scheduled to be transferred 1/18/19. Council agreed to give until 1/21/19 but if the transfer isn’t completed additional fines should be issued.

He also reported that 10 Sherman Street is moving ahead to have that property demolished.

ZONING OFFICER: Dennis Ploss asked if there was a way that landlords could be notified that the Zoning Ordinance does not allow more than 3 dogs at a residence. Cindy Wells will post a notice on Facebook, contact the Corry Journal, and send an email to the landlords that have an email address.

MAYOR: The Mayor had no reports or recommendations.

BOROUGH SECRETARY:

UNION CITY PRIDE SIGNS: Union City Pride/Downtown Development is requesting approval

from Council for the smaller signs. Also, they would like the Streets Department to install them. PennDOT will meet with the Street Supervisor concerning the exact location for each sign prior to installation. Council approved.

DIRT & GRAVEL ROAD GRANT: A Letter was received concerning the application for John

Street. The application was not selected for funding. Grant period for 2020 will open June 1, 2019 and the Borough Secretary will reapply.

ADMINISTRATION: The Director of Administration had no reports or recommendations.

RESOLUTIONS FOR APPOINTING BERKHEIMER AS THE TAX

COLLECTOR FOR THE PER CAPITA TAX. The agreement and necessary resolutions were received from Berkheimer. The were

reviewed by Solicitor Wachter and approved. The resolutions need to be voted on.

RESOLUTION (2019-1) EXECUTING AN AGREEMENT BETWEEN BERKHEIMER AND THE BOROUGH OF UNION CITY FOR THE COLLECTION AND RECEIPT OF PER CAPITA. It was

moved by Councilor Steadman and seconded by Councilor McGuire to pass a resolution (2019-1) executing an agreement between Berkheimer and the Borough of Union City for the collection and receipt of the per capita tax. Motion carried unanimously.

RESOLUTION (2019-2) AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT BERKHEIMER AS ITS TAX HEARING OFFICER FOR THE PURPOSE OF ADJUDICATING APPEALS. It was moved by

Councilor

McGuire and seconded by Councilor Cross to pass a resolution (2019-2) authorizing, empowering and directing the proper officers of the Governing Board to appoint Berkheimer as its Tax Hearing Officer for the purpose of adjudicating appeals. Motion carried unanimously.

RESOLUTION (2019-3) FOR THE BOARD OF UNION CITY BOROUGH TO APPOINT THE BOROUGH SECRETARY-TREASURER FOR BERKHEIMER TO SHARE CONFIDENTIAL TAX INFORMATION FOR OFFICIAL PURPOSES.

It was moved by Councilor Cross and seconded by Councilor Steadman to pass a resolution (2019-3) for the board of Union City Borough to appoint Borough Secretary-Treasurer for to share confidential tax information for official purposes. Motion carried unanimously.

AMENDMENT TO THE PARKING ORDINANCE 1049: Council to approve the amendment to Parking Ordinance 1049.

MOTION TO APPROVE THE AMENDMENT TO PARKING ORDINANCE 1049 CHANGING THE FINES FOR PARKING TICKETS FROM \$10 TO \$15 WITHIN 24 HOURS AND FROM \$20 TO \$25 AFTER 24 HOURS OR THE NEXT BUSINESS DAY AND TO PERMIT THE PROGRAM MANAGER - SENIOR OPERATOR TO ISSUE PARKING TICKETS:

It was moved by Councilor McGuire and seconded by Councilor Steadman to approve the amendment to Parking Ordinance 1049 changing the fines for parking tickets from \$10 to \$15 within 24 hours and from \$20 to \$25 after 24 hours or the next business day and to permit the Program Manager - Senior Operator to issue parking tickets. Motion carried unanimously.

BUILDING CODE OFFICIAL AND OPT-IN OR OPT-OUT: Council to decide if they want the

Borough to Opt-In or Opt-Out for issuance of building permits and inspections. The Borough is currently considered Opt-In and in 2018 had appointed Rick Makhous as Building Code Official. Rick only agreed until the end of 2018.

MOTION TO TABLE DISCUSSION FOR BUILDING CODE OFFICIAL AND OPT-IN OR OPT-OUT.

It was moved by Councilor Steadman and seconded by Councilor Cross to table discussion for Building Code Official and Opt-in or Opt-out. Motion carried unanimously.

PUBLIC SAFETY: The Director of Public Safety had no reports or recommendations.

PARKS AND RECREATION:

PARKS & RECREATION COMMITTEE MEETING: The Committee will be having their meeting on Sunday, January 13, 2019 at 6:30 at the City Building.

PUBLIC WORKS: The Director of Public Works had no reports or recommendations.

PERSONNEL AND PLANNING: The Director of Personnel and Planning had no reports or recommendations.

ADJOURNMENT: It was moved by Councilor Steadman and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 7:15 P.M._

ATTEST