

**MINUTES
UNION CITY BOROUGH
NOVEMBER 13, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:04 P.M. by Councilor Brumagin. The meeting was held at Union City High School, LGI Room.

Councilors present were Brumagin, Steadman, McGuire, and Cross. Hoban and Kolaja were absent.

Officials present were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, and Zoning Officer Dennis Ploss.

VISITORS PRESENT: See the sign-in sheet for visitors who were present.

APPROVAL OF AGENDA: It was moved by Councilor Steadman and seconded by Councilor Cross that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Cross and seconded by Councilor McGuire that all Councilors having read the minutes from the meeting held October 23, 2018 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Cross and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor McGuire and seconded by Councilor Cross that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: Randy Weed of 8 Meadville Road discussed the amount of semi’s that are using their jake brakes coming into town and the noise it creates.

Tom Tarbell of Meadville Road also agreed with statements made by Randy Weed. They would like Council to check into having signs erected.

Cindy Wells stated she had already talked to PennDOT and they would require a complete study to be completed by PennDOT. There is a possibility that because of the incline on Main Street, signs wouldn't be able to be installed. Council approved contacting them to have the study completed.

Daryl Nunemaker, from the Municipal Authority, stated that after last months meeting there was an article in The Corry Journal that said there is a conflict with the UC Borough and UC Municipal Authority. He takes that personally. He wants everyone to know that there is no problems or conflicts with the Borough Street Supervisor, Bob Phillips, and himself and there is a great working relationship, nor is there any conflict with the Police Department or the Borough Office. Everyone gets along very well.

CODE ENFORCEMENT: The question was asked how long Council wanted daily tickets issued to for a property violation. Council will evaluate each violation on a case-by-case basis.

Council was asked what they wanted done concerning the violations that BIU found on the Ethan Allen property owned by Carl Boone. There are several violations and Carl Boone has contacted the Borough and said he has an agreement with Raccoon Refuse to purchase the property. Council agreed that at this time the only thing that they would require is the fence to be secured and be completed by December 3, 2018. Cindy will contact him.

ZONING OFFICER: There were no questions for Dennis Ploss regarding Zoning Report.

MAYOR: The Mayor had no reports or recommendations.

SOLICITOR:

CROWN CASTLE INSTALL 5G ON POLES: Solicitor Wachter stated this deals with small wireless facilities that attach to poles in the Borough right-of-way. Zoning Ordinance Article 11 does refer to these. On September 27, 2018 the FCC adopted a rule blowing out current rules. Erie County Planning wasn't aware of this. Solicitor Wachter made a suggestion to make our new rules and found out the new rule is effective January 14, 2019. The question was are we going to be able to charge for the installations. We have no fees and the new rules allow for \$500 fee

and others. We don't know what Crown Castle wants and we don't have an application. There is no sense in creating anything now. We will put them off until the new rules are in place. We will have 60 days to approve/deny. Dennis will check with Erie County Planning to see what they are doing for new rules and where they are with this so we are prepared in January to adopt new rules and an application. We will also have to do an amendment to the Zoning Ordinance. If Crown Castle contacts us again we need to know what they want, how many they will install, what's the plan, and what are they for.

MOU BETWEEN EC PLANNING AND THE BOROUGH: Council discussed the GIS Storm Sewer Tracking program that EC Planning is providing.

MOTION TO SUSPEND THE RULES: It was moved by Councilor Steadman and seconded by Councilor McGuire to suspend the rules. Motion carried unanimously.

MOTION TO SIGN THE MOU BETWEEN ERIE COUNTY PLANNING AND THE BOROUGH FOR THE GIS STORM SEWER TRACKING: It was moved by Councilor McGuire and seconded by Councilor Steadman to sign the MOU between Erie County Planning and the Borough for the GIS Storm Sewer tracking. Motion carried unanimously.

BOROUGH SECRETARY:

SCHOOL CROSSING AT JOHNSON STREET AND SOUTH MAIN STREET: Chief Pernice met with Matthew Bennett, George Trauner School Board President, Julie Slomski from Governor Wolf's office, and Brian Smith with PennDOT on November 1, 2018. They went to the location of the school crossing at Johnson Street and reviewed sign placement, etc. The school would like PennDOT to make some of the changes and improvements at that location. Brian Smith will get follow-up and get back to everyone regarding this.

SUBDIVISION OF A PARCEL FROM THE THOMAS FAMILY TRUST: Council to approve the subdivision of a parcel from 87 West High Street, The Thomas Family Trust, to David & Judy Wellman, 85 West High Street.

MOTION TO APPROVE THE SUBDIVISION OF A PARCEL FROM THE THOMAS FAMILY TRUST, 87 WEST HIGH STREET TO DAVID & JUDY WELLMAN, 85 WEST HIGH STREET. It was moved by Councilor Cross and seconded by Councilor McGuire to approve the subdivision of a parcel from the Thomas Family Trust, 87 West High Street to David & Judy Wellman, 85 West High Street. Motion carried unanimously.

RESOLUTION FOR DESTRUCTION OF RECORDS: Council to approve passing a resolution for destruction of reel-to-reel audio tapes from Council meetings dating from 1964-1968.

MOTION TO PASS RESOLUTION #2018-16 APPROVING THE DESTRUCTION OF REEL-TO-REEL AUDIO TAPES FROM COUNCIL MEETINGS DATING FROM 1964-1968 AS LISTED ON EXHIBIT A ATTACHED TO THE RESOLUTION. It was moved by Councilor McGuire and seconded by

Councilor Cross to pass resolution #2018-16 approving the destruction of reel-to-reel audio tapes from council meetings dating from 1964-1968 as listed on exhibit A attached to the resolution. Motion carried unanimously.

MULTI-MUNICIPAL ECGRA GRANT WITH THE CITY OF CORRY FOR THE PUGMILL: The

Redevelopment Authority would like to have the Borough and the City of Corry agree to the following option:

The years that the municipalities don't use all the millings or don't have any use for the millings, if they would provide 20 loads (10 from each municipality) to the Redevelopment Authority for their use before the municipalities sell them. The Redevelopment Authority would use them for their own projects and not offer them for sale.

Council agreed to the above.

DIRT AND GRAVEL ROAD GRANT: The grant application was submitted on October 31, 2018 in the amount of \$97,900. The costs for engineering, advertising, inspection, and equipment and manpower would be provided by the Borough. The engineering could be \$20,000. The equipment and manpower would be the normal wages paid by the Borough. It was recommended by the engineer, Tim Wells, that the Borough not vacate the street because there is a water line in the middle of the street.

VACATING STREETS: Confirm with Council that they want to proceed with the vacating of Pennsylvania Avenue, a portion of North Street, a portion of Hemlock Street, a portion of Lincoln Street, a portion of Terrace Street, a portion of John Street. The Engineer had recommended not to vacate John Street because there is a waterline in the middle of it. Tim recommends to proceed, and said the Borough could get an easement.

Council agreed to talk to the Morton's and Cubero to request an easement through their property where there was a road previously.

UNION CITY COMMUNITY FOUNDATION GRANT AWARD: The Borough will be receiving

\$13,000 for Keystone Historic Preservation Grant which provides for a portion of the required matching funds.

BENECON SURPLUS PAYMENT: We received the final surplus payment for 2017 for the 4th

quarter in the amount of \$6562.48. \$2,734.37 will be paid to the UC Municipal Authority for their portion.

AUDIT FROM MAHER DUESSEL FOR LIBRARY: The Financial Statements and Audit Report for

the Library is available for review.

RENAISSANCE GRANT PAYMENT APPROVAL: Property at 67 South Street & 68-70 East High

Street owned by Jim Shreve has been completed.

MOTION TO APPROVE A PAYMENT IN THE AMOUNT OF \$5,225 FROM THE RENAISSANCE GRANT ACCOUNT TO JIM SHREVE, 67 SOUTH STREET AND 68-70 EAST HIGH STREET FOR IMPROVEMENTS AND REPAIRS TO PORCH, FOUNDATION, WINDOW TRIM AND NEW WINDOWS, DOORS, AND DRIVEWAY IMPROVEMENTS. It was moved by Councilor McGuire

and seconded by Councilor Cross to approve a payment in the amount of \$5,225 from the Renaissance Grant account to Jim Shreve, 67 South Street and 68-70 East High Street for improvements and repairs to porch, foundation, window trim, and new windows, doors, and driveway improvements. Motion carried unanimously.

ERIE COUNTY LAND BANK - COMMUNITY SURVEY: Council to discuss completing the survey.

Must notify Land Bank by November 29, 2018. The Borough would be required to give up 50% of the taxes, for five years, on the property after it was put back to use to help fund the land bank. Typically, landbanks are not funded however, ECGRA funds the landbank with \$1,000,000/year. It was discussed, and Council is not in agreement. The question was what the \$1,000,000 is being used for.

2019 BUDGET: Information was presented on the draft of 2019 budget. A Special Work Session

is scheduled for Monday, November 19th at 6:00 PM at the City Building.

ADMINISTRATION: The Director of Administration had no reports or recommendations.

POLICE CHIEF: Chief Pernice presented to Council an agreement between Safe Journey and the

UCPD. Safe Journey received a \$900,000 grant for a Rural Domestic Violence Task Force, to have local Police Departments work with young men and others to educate them about domestic violence. They have set aside \$39,000 to pay officers for working on outreach which would cover over-time even if it is a week that they had vacation or sick time.

MOTION TO APPROVE THE AGREEMENT BETWEEN SAFE JOURNEY AND THE UNION CITY POLICE DEPARTMENT. It was moved by Councilor Cross and seconded by Councilor Steadman

to approve the agreement between Safe Journey and the Union City Police Department

POLICE FACEBOOK PAGE: The Police Department is creating a Facebook page. Solicitor

Wachter stated that the limited public forum language should be included. Cindy has the information that was posted on the Borough Council Facebook page and will provide it to Chief Pernice.

PUBLIC SAFETY: Councilor Steadman wanted clarification on the SRO contract with the school.

Mayor Wilmoth said that she had been notified by Matt Bennett that the School District would not be renewing the SRO contract this year. They didn't receive the grant that assisted with the SRO position and would be able to save over \$20,000/year. They will be hiring retired State Police Troopers to cover the position and they will be dedicated to the school and provide complete coverage at all times during school.

Solicitor Wachter stated that Chief Pernice should check the current MOU and make sure it doesn't reflect that the Borough would have a sworn officer at the school.

PARKS AND RECREATION: The Director of Parks and Recreation had no reports or recommendations.

STREET SUPERVISOR:

STREET OPENING ORDINANCE: Council discussed the proposed amendment to ordinance 1102

and agreement. This was tabled from the last meeting when the ordinance was to be voted on. Councils concern is that the streets be put back as required and paved. Councilor Brumagin said the Municipal Authority could pay an annual \$50 or they could fill out an application for each time they cut into the street for record keeping

purposes only. A copy would be given to the Borough Office and the Street Department.

MOTION TO APPROVE ADVERTISING THE AMMENDMENT TO STREET OPENING ORDINANCE 1102 TO BE VOTED ON AT THE DECEMBER 11, 2018 MEETING, WITH THE REQUIREMENT REMOVED FOR THE MUNICIPAL AUTHORITY TO PAY A FEE BUT REQUIRE THEM TO FILL OUT AN APPLICATION FOR RECORD KEEPING PURPOSES ONLY. It was moved by Councilor McGuire

and seconded by Councilor Cross to approve advertising the amendment to the Street Opening Ordinance 1102 to be voted on at the December 11, 2018 meeting, with the requirement removed for the Municipal Authority to pay a fee but require them to fill out an application for record keeping purposes only. Motion carried unanimously.

HEATING SYSTEM FOR BOROUGH GARAGE: Three quotes were received. One from Wm. T.

Spaeder for 4 - 60,000 btu, 30' tube heaters for \$16,325. A quote from Scobell Company for 4 - 30' tube heaters for \$20,000 to \$22,000. A third from Rabe Environmental for 4 - 30' tube heaters for \$34,800.

MOTION TO APPROVE THE PURCHASE FROM WM. T. SPAEDER FOR HEATERS IN THE AMOUNT OF \$16,325 TO BE INSTALLED AT THE BOROUGH GARAGE. It was moved by Councilor McGuire

and seconded by Councilor Cross to approve the purchase from Wm. T. Spaeder for heaters in the amount of \$16,325 to be installed at the Borough Garage. Motion carried unanimously.

STREET SWEEPER: The steering arm on the street sweeper broke again. They will make

another one with 41-40 steel heat treated that won't break. It will be backed up if it does break. The cost is \$700. Bob Phillips has ordered it and it should be here the first part of December.

PUBLIC WORKS: The Director of Public Works had no reports or recommendations.

INFORMATIONAL SUMMARY: Council approved the Informational Summary be made part of the minutes.

EXECUTIVE SESSION: Council went into Executive Session from 8:56 PM - 9:45 PM to discuss personnel.

ADJOURNMENT: It was moved by Councilor Cross and seconded by Councilor McGuire that the

meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 8:54 P.M._

ATTEST