

**MINUTES  
UNION CITY BOROUGH  
OCTOBER 23, 2018**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:25 P.M. by Councilor Hoban. The meeting was held at Union City Borough Building 13 South Main Street, Union City.

**Councilors present** were Hoban, Steadman, McGuire, and Cross. Brumagin and Kolaja were absent.

**Officials present** were Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips.

**Visitors present** see sign-in sheet.

**APPROVAL OF AGENDA:** It was moved by Councilor McGuire and seconded by Councilor Cross that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** It was moved by Councilor Cross and seconded by Councilor McGuire that all Councilors having read the minutes from the council meeting on October 9, 2018 be approved. Motion carried unanimously.

**HEARING OF THE VISITORS:** Tara Kaplan mentioned the light at the intersection of Concord Street & South Main Street are blinking before school starts. Bob Phillips will check the timing there had been some issues previously.

**COMPLAINT FORMS:** Council reviewed completed complaint forms. The property of 60 Waterford Street, the barn is falling down and the property owner would like until spring to tear it down. Council agreed to allow him to wait until spring.

**MAYOR:** The Mayor reported that some community members want to start a neighborhood watch and are getting info from Chief Pernice to begin.

The Mayor received a call from Matt Bennett, School Superintendent, and he said the school district will not be renewing the SRO contract.

**CHIEF PERNICE:** Chief reported that he had talked to MFG and requested signage for their delivery/pickup trucks. The cost of the signs is approximately \$250 and they will let him know if they will pay to purchase the signs and the Streets Department can install them.

**BOROUGH SECRETARY:**

**WASHINGTON STREET PARK:** Jack Croston notified the Borough that he painted the mafia blocks red, white, and blue. He submitted receipts for the paint and I reimbursed him. A letter from Jack Croston was red.

**LIQUID FUELS AUDIT:** The Liquid Fuels Audit was received and is available for Councils review. There were no suggested changes to our procedures.

**UPDATE ON PENNDOT PROJECT:** PennDOT is still proceeding with the traffic light project. They have installed counters on North Main Street and will continue to keep the Borough updated on the progress.

**UPDATE ON BOROUGH AUCTION:** Net amount of receipts from the auction were \$6,641.44. The financial breakdown report for each item was provided to Council for review.

**CODE ENFORCEMENT - 92 SOUTH MAIN:** Andy Bengel removed the overhang for \$1700. To file the lien it will cost about \$50 and Tim said he thinks the likelihood of getting paid is low. Council agreed to file a lien on the property for the removal of the overhang.

**UNION CITY PRIDE - SIGNAGE:** Union City Pride is requesting Council approve the sign to be placed in the Industrial lot and are requesting that the Streets Department install it. Pictures of the sign were reviewed. It was suggested to change "ball fields" to Little League because of the confusion related to the school district ball fields. Council approved the signs with this change and for the Streets Department to install the sign.

**ECGRA COMMUNITY ASSETS GRANT:** A check in the amount of \$50,000 was received for this grant. Cindy would like to open a separate checking account as we have done with other grants to make tracking of the funds easier. The account would require two signatures and authorized signers

would be Daniel Brumagin, Dan Hoban, Emmett McGuire, Cindy Wells, and Amanda Musgrave.

**MOTION TO OPEN A CHECKING ACCOUNT FOR THE FUNDS OF THE ECGRA COMMUNITY ASSETS GRANT, REQUIRE TWO SIGNATURES, AND APPROVED SIGNERS OF DANIEL BRUMAGIN, DAN HOBAN, EMMETT MCGUIRE, CINDY WELLS, AND AMANDA MUSGRAVE.** It

was moved by Councilor Steadman and seconded by Councilor McGuire to open a checking account for the funds of the ECGRA Community Assets Grant, require two signatures, and approved signers of Daniel Brumagin, Dan Hoban, Emmet McGuire, Cindy Wells, and Amanda Musgrave. Motion carried unanimously.

**COMPUTER AT BOROUGH GARAGE:** The computer keeps shutting down. Prices on different

types of computers, software and installation was presented. The prices were from approximately \$789 for a refurbished computer, \$868 for a desktop, and \$908 for an all-in-one. Council agreed to purchase the all-in-one.

**FINANCE:** The Director of Finance had no reports or recommendations.

**PARKS AND RECREATION:** Councilor Cross reported Halloween Treats in the Streets will be

from 5:00 PM - 6:30 PM. Fire trucks will be on the avenues.

**STREET SUPERVISOR - BOB PHILLIPS:**

**SHED AT BOROUGH GARAGE:** Bob requested permission to remove the old shed at the

Borough garage. It is not used, the roof leaks, and it is in disrepair. The Fire Department will burn it. Council agreed.

**DEBRIS IN FRENCH CREEK:** Received two bids one from J's Tree Service for \$900 and Brian

Jones for \$800 with a skidder to pull the debris on to the bank. Bob told Brian Jones and he started the work today.

**NORTH STREET DRAINAGE PROBLEMS:** Cindy and Bob met with EC Conservation District. Took

pictures and he is 70% sure that it is regulated and considered wetlands. Since the catch basins have been cleaned out the ditch drains. Council agreed that at this point it should just be kept on a regular maintenance plan.

**UPDATE ON TAR & CHIP SEAL COAT ON NEW STREET, SHORT STREET, AND HUNTER AVENUE:**

Russell Standard will not do this project this year because of the weather conditions. They are in agreement to complete it in 2019 at the same price quoted of \$17,575.79. Cindy will send a letter confirming an extension, and Council wants a June 30, 2019 deadline.

**ERIE COUNTY CONSERVATION DISTRICT:** Low Volume Road Funding and Dirt and Gravel Road

Funding. Need to notify them of the intent to apply. Application deadline is Wednesday, October 31, 2018. Nothing was done prior to this week about any qualifying projects. Bob and Cindy have talked to Tim Wells and Mark Corey about the John Street erosion. Tom McClure from Erie Conservation office will be here on Friday, October 26, 2018 and meet with Bob, Tim Wells, and Cindy about the application and the process and verify if this project qualifies. Cindy will be on vacation starting on Monday and that only leaves three days for the grant application to be completed. She will do what she can to get the application completed on time.

**PUBLIC SAFETY:** The Director of Public Safety had no reports or recommendations.

**EXECUTIVE SESSION:** Council went into Executive Session from 7:07 – 7:36 PM. No action was taken.

**PUBLIC WORKS:** The Director of Public Works had no reports or recommendations.

**STREET OPENING ORDINANCE:** Council discussed the amendment to Ordinance 1102 and approving the agreement and establish a fee for the permit. It was pointed out that this amendment would require the Municipal Authority to pay a permit fee also. This would be like the Borough charging itself. It was mentioned that some felt they weren't making repairs to the streets but there were no locations that could be reported that haven't been repaired.

**MOTION TO TABLE THE AMENDMENT TO ORDINANCE 1102 STREET OPENING ORDINANCE.** It was moved by Councilor McGuire and seconded by Councilor Steadman to table the amendment to Ordinance 1102 Street Opening Ordinance. Motion carried unanimously.

**PERSONNEL AND PLANNING:** The Director of Personnel and Planning had no reports or recommendations.

**ADJOURNMENT:** It was moved by Councilor Steadman and seconded by Councilor

McGuire that the meeting be adjourned.

The meeting adjourned at 7:55 P.M.

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ATTEST