

**MINUTES
UNION CITY BOROUGH
SEPTEMBER 11, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:07 P.M. by President Brumagin. The meeting was held at Union City High School, LGI Room, 105 Concord Street, Union City, PA 16438

COUNCILORS PRESENT were Brumagin (left at approximately 8:15), Hoban, Steadman, McGuire, and Cross. Kolaja was absent.

OFFICIALS PRESENT were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, and Code Enforcement Shawn Tharp.

VISITORS PRESENT: See the sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor McGuire
to adopt the agenda as amended. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor Hoban and seconded by Councilor Cross that
all Councilors having read the minutes from the meeting held August 14, 2018 and August 28, 2018 be approved. Motion carried unanimously.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Hoban and seconded by
Councilor Steadman that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried unanimously.

MOTION ON BILLS: It was moved by Councilor Hoban and seconded by Councilor
Steadman that the unpaid bills be ordered paid and those paid be approved. Motion carried unanimously.

HEARING OF THE VISITORS: A reminder to visitors that this is their opportunity to speak. Public
comments will not be permitted after this time. Any visitors who wish to speak may do so at this time.

Sharon Syed requested that there be a location to pay the Raccoon Refuse bill in town. She can talk to the Borough Secretary. She also stated that semis are still traveling down South Street.

CODE ENFORCEMENT: Council was asked how long violations should be issued for not mowing before the Borough starts mowing and filing liens.

MOTION TO TABLE MAKING A DECISION ON HOW LONG VIOLATIONS FOR NOT MOWING SHOULD GO BEFORE THE BOROUGH MOWS AND FILES LIENS. It was moved by Councilor

Steadman and seconded by Councilor McGuire to table making a decision on how long violations for not mowing should go before the Borough mows and files liens. Motion carried unanimously.

92 SOUTH MAIN STREET PROPERTY: The property at 92 South Main was discussed because of

the current condition. It was inspected by BIU and the property owner was notified but violations were not all corrected. One of the violations involved the overhang on the front of the building. It is unstable and could fall into the sidewalk/street. The Borough will get a price to have the overhang removed. If not completed by the end of the two weeks the Borough will remove it and file a lien against the property. Solicitor Wachter stated that if the property is condemned no one can go in and it wouldn't be able to ever be used again.

MOTION TO HAVE THE STREETS DEPARTMENT PUT UP BARRICADES TO CLOSE THE SIDEWALK, OBTAIN QUOTES TO HAVE THE OVERHANG REMOVED, AND SEND THE PROPERTY OWNER A LETTER GIVING TWO WEEKS TO SURE IT UP OR TEAR IT DOWN, AT WHICH TIME IF IT ISN'T COMPLETED THE BOROUGH WILL HAVE THE OVERHANG REMOVED AND FILE A LIEN AGAINST THE PROPERTY. It was moved by Councilor

Steadman and seconded by Councilor Cross to have the Streets Department put up barricades to close the sidewalk, obtain quotes to have the overhang removed, and send the property owner a letter giving 2 weeks to either sure it up or tear it down at which time if it isn't completed the Borough will have the overhang removed and file a lien against the property. Motion carried unanimously.

SOLICITOR: Solicitor Wachter reported that there was a Right-To-Know mediation today by conference call. An agreement to provide one page and the appeal will be withdrawn.

MAYOR: The Mayor had no reports.

BOROUGH SECRETARY:

FRESH PAINT DAYS GRANT: Still looking for a lift. CMA Church have men that have volunteered. We are still looking for more volunteers.

BOROUGH AUCTION: The auction is scheduled for Friday, October 12, 2018. Ploss Auction is coming in this week to look at the items. A list will be sent to Council to review before the next meeting and a value will need placed on items.

ECGRA MISSION MAIN STREET: There are two phases for the grant this year, \$10,000 for planning and \$250,000 for implementation. Preservation Erie will continue working with us to apply for both Mission Main Street grants they would like \$2,000. They would also continue to work with us in applying for grants to acquire matching funds for the Keystone Historic Preservation Grant at no additional charge. Council all agreed to proceed.

ADMINISTRATION:

COUNCIL DISCUSSED THE PUBLIC HEARING AND THE TRANSFER OF A LIQUOR LICENSE FOR COUNTRY FAIR. Solicitor Wachter reported a decision needs to be made by October 23, 2018.

Restrictions could be put in place.

MOTION TO TABLE DISCUSSION UNTIL THE COUNCIL MEETING ON SEPTEMBER 25, 2018 AT 6:00 PM WITH NO DECISION MADE UNTIL THE COUNCIL MEETING ON OCTOBER 9, 2018 AT 7:00 PM WHEN COUNCIL WOULD VOTE. It was moved by Councilor Hoban and Councilor Cross

to table discussion until the Council meeting on September 25, 2018 at 6:00 PM with no decision made until the Council meeting on October 9, 2018 when Council would vote. Motion carried unanimously.

EXECUTIVE SESSION: Council went into Executive session from 7:54 PM to 8:13 PM to discuss personnel.

President Brumagin turned the meeting over to Councilor Hoban to finish conducting the meeting and then left.

MOTION TO ACCEPT THE RESIGNATIONS OF ANTHONY REKITT AND JACOB KONDRLIK AS OF SEPTEMBER 29, 2018. It was moved by Councilor Steadman and seconded by Councilor

McGuire to accept the resignations of Anthony Rekitt and Jacob Kondrlik as of September 29, 2018. Motion carried unanimously.

ANIMAL REFUSE ORDINANCE: Council discussed the proposed animal refuse ordinance.

MOTION TO ADVERTISE THE PROPOSED ANIMAL REFUSE ORDINANCE FOR PASSAGE AT THE OCTOBER 9, 2018 MEETING AND CHANGING SECTION 3A BY REMOVING “ON PROPERTY”. It

was moved by Councilor McGuire and seconded by Councilor Cross to advertise the proposed animal refuse ordinance for passage at the October 9, 2018 meeting and changing section 3A by removing “on property”. Motion carried unanimously.

FINANCE:

AGREEMENT BETWEEN UC BOROUGH & UCVFD FOR PAYROLL

SERVICES: The Borough is

providing payroll services to the UCVFD for the ambulance drivers/EMT’s.

MOTION TO APPROVE THE AGREEMENT BETWEEN UC BOROUGH AND THE UCVFD AND THE UC BOROUGH PROVIDE PAYROLL SERVICES FOR PAID EMS/EMT’S: It was moved by

Steadman and seconded by McGuire to approve the agreement between UC Borough and the UCVFD and the UC Borough to provide payroll services for paid EMS/EMT’s. Motion carried unanimously.

PUBLIC SAFETY:

UCVFD ANTIQUE TRUCK AGREEMENT: The title has been received and as soon as the

agreement is signed the truck can be transferred to the UCVFD. Councilor Steadman

will check with Robert Wolf on the status of the agreement.

PARKS AND RECREATION:

MOTION TO APPROVE TRICK-OR-TREATING HOURS FOR 6:30 PM - 8:00 PM ON OCTOBER 31, 2018. It was moved by Councilor Cross and seconded by Councilor Steadman to approve

Trick-or-Treating hours for 6:30 PM - 8:00 PM on October 31, 2018. Motion carried unanimously.

PUBLIC WORKS:

REPORT FROM THE STREETS DEPARTMENT: The list of completed projects was reviewed.

RAIL ROAD CROSSINGS: The scheduled rail road crossing improvements at Concord Street,

Miles Street, and Sixth Avenue have been completed by the rail road.

COUNCIL TO APPROVE HAVING AN AGREEMENT WITH UNION TOWNSHIP REGARDING SIXTH AVENUE AND LIBERTY STREET: Council discussed having Solicitor Wachter write an agreement regarding Sixth Avenue and Liberty Street. The Borough will maintain Sixth Avenue and the Township will maintain Liberty Street. Council agreed unanimously.

APPLICATION FOR ROAD PERMIT & BOND: Council discussed the permit and bond requirements. They requested Solicitor Wachter create a draft removing the bond and change it to an agreement instead of an ordinance to include removing Section 3F Utility Cuts and the utilities be able to sign one agreement.

INFORMATIONAL SUMMARY: It was moved by Councilor Steadman and seconded by Councilor Cross to approve the Informational Summary and be made part of the minutes. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Cross that the meeting be adjourned.

The meeting adjourned at 8:53 P.M._

EXECUTIVE SESSION: Council went into Executive Session at 8:53 PM - 10:15 PM to discuss personnel and property with no action to be taken.

ATTEST