

**MINUTES
UNION CITY BOROUGH
JULY 24, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:03 P.M. by Councilor Brumagin. The meeting was held at Union City Borough Building

Councilors present were Brumagin, Hoban, McGuire, and Cross. Steadman and Kolaja were absent.

Officials present Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss.

Visitors present: See sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor

McGuire to adopt the agenda as amended, adding an executive session. Motion carried.

HEARING OF THE VISITORS: No visitors were present to speak.

BUILDING CODE OFFICIAL: Rick Makohus stated that he had 80-90 calls this year with

questions concerning building code. He will continue as Building Code Official until the end of the year. He would like to be paid differently and will put a proposal together and present to council at the next meeting.

ZONING OFFICER: Dennis Ploss discussed the costs for zoning and building permits for pools.

There is no charge for a zoning permit but currently the fee for the building permit is \$150.00 plus inspection costs.

Also, the fee schedule only allows a charge of \$12.00 for a copy of the zoning ordinance. However, since the new Zoning Ordinance has passed it is more pages and the charge needs increased to \$30.75. The ordinance is also available on-line on the Borough webpage which could be printed.

MOTION TO SUSPEND THE RULES: It was moved by Councilor McGuire and seconded by

Councilor Cross to suspend the rules. Motion carried.

MOTION TO PASS A RESOLUTION AMENDING THE GENERAL BOROUGH FEE SCHEDULE BY ADDING A BUILDING PERMIT FOR POOLS AT \$0, AND CHANGING THE CHARGE FOR COPIES OF THE ZONING ORDINANCE FROM \$12.00 TO \$30.75. It was moved by

Councilor McGuire and

seconded by Councilor Hoban to pass a resolution amending the General Borough fee schedule by adding a building permit for pools at \$0, and changing the charge for copies of the Zoning Ordinance from \$12.00 to \$30.75. Motion carried.

ZONING HEARING BOARD: We currently have a vacancy of one alternate for the Zoning

Hearing Board. Dennis Ploss mentioned Richard Hasbrouck and Cindy will check with him.

COMPLAINT FORMS: Council reviewed completed complaint forms and had no questions. It

was mentioned that there had been comments that someone had made “numerous” calls about a “sinkhole” on West High Street and nothing had been done. There had only been one person who notified the Borough office. The Streets Department was notified immediately who in turn notified the Municipal Authority. The complaint was handled right away, and no other complaints had been received.

MAYOR: The Mayor reported that on Friday, July 20, 2018 the police department with Erie

County DUI Task Force conducted a targeted enforcement. There were 16 traffic stops, 7 citations. Information will be given to the Corry Journal.

BOROUGH SECRETARY:

ERIE COUNTY PLANNING/ERIE COUNTY LANDBANK: They have requested to have a board

meeting here on 9/26/18 at 9:00 AM-10:00.

PENSION CHECK FOR CAPELA: A check was received from the pension. The \$60,000 will be

paid to travelers. Council agreed the remaining balance should be deposited into the

Capital Improvement account with PLGIT.

COUNTRY FAIR HEARING: Country Fair has requested to have the public hearing for the

transfer of a liquor license changed to 9/11/18 at 6:30.

PUBLIC SAFETY:

POLICE DEPARTMENT RESTROOM: in the 2018 budget there were funds to convert the storage room into a bathroom for the Police Department. Council approved this project and updated quotes will be needed.

POLICE VEHICLE: Chief Pernice wanted to let Council know that he will be proposing a new police SUV in the 2019 budget. With the condition of car 3, it needs to be replaced. He just wanted to make Council aware of it.

PARKS AND RECREATION: Summer Fun Day will be August 18, 2018. The waiver will be posted on Facebook.

PUBLIC WORKS:

APPLICATION FOR ROAD PERMIT & BOND: Council reviewed the application and would like to remove the requirement of the \$500 bond. If the Borough would have to repair the road they need to be able to lien the property. Cindy will notify the Solicitor to review the application and the ordinance to make possible changes.

ODELL STREET PROJECT: Bob Phillips reported that the Odell Street project is 100' from Hazen Street. He said an additional \$3,000 would finish the project to the area of Cherry Street.

MOTION TO APPROVE AN ADDITIONAL \$3,000 TO PURCHASE THE MATERIALS NECESSARY TO COMPLETE THE ODELL STREET PROJECT:

It was moved by Councilor McGuire and seconded by Councilor Cross to approve an additional \$3,000 to purchase the materials necessary to complete the Odell Street project. Motion carried.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Hoban that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:17 P.M._

PERSONNEL AND PLANNING: Executive Session with no action to be taken. Started at 7:30 and ended at 8:11

ATTEST
