

**MINUTES
UNION CITY BOROUGH
JULY 17, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:01 P.M. by Councilor Brumagin. The meeting was held at Union City High School LGI Room.

Councilors present were Brumagin, Steadman, Kolaja, and McGuire. Conklin and Hoban were absent.

Officials present were Solicitor Timothy Wachter, Mayor Natalie Wilmoth, Borough Secretary-Treasurer Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips, Zoning Officer Dennis Ploss, and Code Enforcement Shawn Tharp.

Visitors present see sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Kolaja and seconded by Councilor McGuire to adopt the agenda as amended, by adding Borough Office information. Motion carried.

MOTION ON MINUTES: It was moved by Councilor McGuire and seconded by Councilor Steadman that all Councilors having read the minutes from the meetings held June 19, 2018 and June 25, 2018 be approved. Motion carried.

MOTION ON SECRETARY’S REPORT: It was moved by Councilor Kolaja and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried.

MOTION ON BILLS: It was moved by Councilor Steadman and seconded by Councilor Kolaja that the unpaid bills be ordered paid and those paid be approved. Motion carried

HEARING OF THE VISITORS: Jack Croston said there are still overweight trucks using Atlantic Street. The drivers are liable for any damage that is done, not MFG. Chief Pernice told him to call when he sees the trucks.

Jack Croston also asked if anything could be done about the horse manure that is dropped on the streets. Councilor Brumagin stated that an ordinance may need to be adopted. Solicitor Wachter stated there is one that can be adopted and the fines are limited.

CODE ENFORCEMENT: The property at 6 Bridge Street is still waiting for NFG and Penelec

information before they can demo the structure. Council approved having 26 South Street and 80 North Main Street inspected by BIU. The fines that were issued for the old Cherry Hill property are on hold until the property sells and then they will be paid. However, the tickets for the grass will not be held and citations may be issued.

ZONING OFFICER: Council had no questions or comments.

RESIGNATION OF COUNCILOR CONKLIN: The resignation of Councilor Phillip Conklin, Jr. was read.

MOTION TO ACCEPT THE RESIGNATION OF COUNCILOR PHILLIP CONKLIN, JR.: It was moved

by Councilor Steadman and seconded by Councilor Kolaja to accept the resignation of Councilor Phillip Conklin, Jr. Motion carried.

DISCUSSION ON APPOINTMENT TO FILL THE VACANCY ON COUNCIL:

Councilor Kolaja stated

he didn't personally know Riley Cross and had no objection to him but wondered if there was anyone else that would be interested. Councilor Steadman stated that he would like to give it a month and see if there is any other interest. President Brumagin pointed out that Riley Cross actually won the election for this position last November. Because of his availability he didn't accept the position and Council appointed Phillip Conklin, Jr. Currently Riley Cross has changed employment and is available and desires to fill the position.

MOTION TO APPOINT RILEY CROSS TO FILL THE VACANCY ON BOROUGH COUNCIL CREATED BY THE RESIGNATION OF PHILLIP CONKLIN JR. It was moved by Councilor Kolaja and seconded

by Councilor McGuire to appoint Riley Cross to fill the vacancy on Borough Council created by the resignation of Phillip Conklin, Jr. Motion carried.

MAYOR: The Mayor reported that with the resignation of Phillip Conklin, Jr. there is also a

vacancy on the Civil Service Commission.

There is also still a vacancy on the Zoning Hearing Board for an alternate.

SOLICITOR:

OVERSIZED LOAD: Solicitor Wachter stated there is a proposed agreement from Chris Sennett and Wolfe House Movers for a super load that is going to be transported through Union City in August 2018. He recommends that Council approve the agreement.

MOTION TO APPROVE THE AGREEMENT BETWEEN THE BOROUGH AND WOLFE HOUSE & BUILDING MOVERS FOR TRANSPORT OF A SUPER LOAD THROUGH THE BOROUGH OF UNION CITY SOMETIME IN AUGUST 2018. It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve the agreement between the Borough and Wolfe House & Building Movers for transport of a super load through the Borough of Union City sometime in August 2018. Motion carried.

COUNTRY FAIR REQUEST FOR PUBLIC HEARING: Country Fair has made a request for a public hearing for the transfer of a liquor license. Council agreed to have a public hearing on Tuesday, August 14, 2018 at 6:30 PM at the Union City High School LGI Room. The Borough Secretary will notify Country Fair.

BOROUGH SECRETARY:

BOROUGH OFFICE IMPROVEMENTS: Pictures were shown of an outlet that had shorted out in the Borough office and could have caused a fire. The office is scheduled to be remodeled in the next couple of weeks. Hyer Electric has already been scheduled to rewire. After this incident they were there to make repairs and there could be additional costs involved once the project is started. Council approved.

ECGRA MULTI-MUNICIPAL GRANT: The grant with Corry City for the pugmill was received. Corry City Manager, Jason Biondi, said they are exploring the possibilities of different types of pugmills and the benefits of each. Councilor Steadman requested that Street Supervisor Bob Phillips be included in the purchasing decisions for the pugmill.

GREEN LIGHT GO PENNDOT GRANT: PennDOT announced that the Borough received the \$120,000 grant for the traffic lights at the three main intersections on Main Street. There is a 20% match required.

REQUESTING APPROVAL FROM COUNCIL TO APPLY FOR THE DCED MULTIMODAL TRANSPORTATION GRANT WITH THE COMMONWEALTH FINANCE AUTHORITY: This grant

would be for sidewalks and curbs on the south side of Johnson Street from South Main to Miles and the east side of Miles Street from Johnson to the Elementary School. The application fee is \$100. Municipalities who receive this grant in 2018 are not required to have matching funds. The requested amount is approximately \$163,000. Council approved.

MOTION TO PASS A RESOLUTION FOR THE MULTIMODAL TRANSPORTATION FUND GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR SIDEWALKS AND CURBS AND DESIGNATE COUNCILOR BRAUMAGIN AND BOROUGH SECRETARY-TREASURER, CINDY WELLS TO EXECUTE DOCUMENTS AND AGREEMENTS. It was moved by Councilor

Kolaja and seconded by Councilor Steadman to pass a resolution for the Multimodal Transportation Fund Grant from the Commonwealth Financing Authority to be used for sidewalks and curbs and designate President Brumagin and Borough Secretary-Treasurer Cindy Wells to execute documents and agreements. Motion carried.

PA SEA GRANT TREES AND REMOVAL OF TREES ON EAST HIGH STREET: Councilor Kolaja has

asked for several bids concerning stump removal. He hopes to receive them in the next few weeks.

FAÇADE IMPROVEMENT GRANT: The new garage door has been installed on the City Building.

Council approved an additional application for Ace Hardware in the amount of \$2,000. This is the final funding for 2018.

RENAISSANCE GRANT: The applications and information were emailed to Council prior to the

meeting for their review. After reviewing the information applications were approved for seven properties totaling \$24,837.25 for 2018.

INVOICE TO MFG: The invoice for damage to the park on Washington Street that was

submitted to MFG has not yet been paid. The damage was done by an unknown trucking company and council agreed to withdraw the invoice.

PUBLIC SAFETY:

WEIGHT LIMIT FINES ON SIDE STREETS: Council was emailed the proposed ordinance with

changes to the fines.

MOTION TO APPROVE ADVERTISING THE AMENDED WEIGHT LIMIT ORDINANCE AMENDING THE FINES: It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve advertising the amended weight limit ordinance amending the fines. Motion carried.

PUBLIC WORKS:

STORM SEWER LINE CLEANING: Great Lakes Excavation cleaned lines on North Street and Putnam Street. There was \$10,000 in the budget for this project. Still a portion of the lines to be done that will cost approximately an additional \$3,600.

MOTION TO APPROVE AN ADDITIONAL \$3,600 TO COMPLETE THE CLEANING OF THE STORM SEWER LINES ACROSS FROM PUTNAM STREET NEAR COUNTRY FAIR. It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve an additional \$3,500 to complete the cleaning of the storm sewer lines across from Putnam Street near Country Fair. Motion carried.

A RETRO-ACTIVE MOTION TO APPROVE PURCHASING ADDITIONAL \$8552.00 IN SUPPLIES FOR THE ODELL STREET PROJECT. It was moved by Councilor Kolaja and seconded by Councilor McGuire for a retro-active motion to approve purchasing an additional \$8,552.00 in supplies for the Odell Street project. Motion carried

JOHN STREET: Street is closed due to storms washing out gravel on the hill. We are waiting for an updated survey map and an ordinance to vacate the street.

ACCIDENT REPORT: On July 16, 2018 the Municipal Authority hit the dump truck while it was parked on location on Odell Street. There was no damage done to the Borough truck, but extensive damage was done to the Municipal Authority pickup.

That same day one of the Borough employees pulled the truck forward and hit an un-installed catch basin. It was several hours before anyone realized it had been hit. It bent the bumper and the side step. Street Supervisor Bob Phillips believes they can fix the bumper and the step. Council agreed to have the repairs completed by the Streets Department.

PARKS AND RECREATION:

SUMMER FUN DAY: Will be held August 18, 2018. A waiver will be provided for those using the water slide.

FINANCE:

UNION CITY PRIDE: Union City Pride has requested that the Borough pay for the fireworks liability insurance of \$615. The Borough has paid it in the past.

MOTION TO APPROVE PAYMENT TO UNION CITY PRIDE FOR THE FIREWORKS LIABILITY INSURANCE IN THE AMOUNT OF \$615.00. It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve payment to Union City Pride for the fireworks liability insurance in the amount of \$615.00. Motion carried.

ADMINISTRATION:

PROBLEM WITH CATS IN THE BOROUGH: Councilor Kolaja reported that in his research concerning this problem, it doesn't appear anything can be done by Council.

ADJOURNMENT: It was moved by Councilor Steadman and seconded by Councilor McGuire that the meeting be adjourned. Motion carried.

The meeting adjourned at 8:06 P.M.

EXECUTIVE SESSION: Discuss police contract with no action taken. Council went into Executive Session at 8:06 PM and dismissed at 8:30 PM.

ATTEST