

**MINUTES  
UNION CITY BOROUGH  
JUNE 19, 2018**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:02 P.M. by President Brumagin. The meeting was held at Union City Borough Building

Councilors present were Brumagin, Steadman, Kolaja, and McGuire. Conklin & Hoban were absent.

Officials present were Mayor Wilmoth, Borough Secretary Cindy Wells, Chief Pernice, Street Supervisor Bob Phillips, Zoning Officer Dennis Ploss.

**VISITORS PRESENT:** See the sign-in sheet.

**APPROVAL OF AGENDA:** It was moved by Councilor Kolaja and seconded by Councilor McGuire  
that the agenda stands approved as presented. Motion carried unanimously.

**MOTION ON MINUTES:** It was moved by Councilor Kolaja and seconded by Councilor McGuire  
that all Councilors having read the minutes from the meeting held June 5, 2018 be approved. Motion carried unanimously.

**HEARING OF THE VISITORS:** Dave Wellman discussed the previous liquor license request by  
Country Fair and mentioned they had petitions available to sign during their Customer Appreciation Days. He expressed his concern that if they reapply for a liquor license transfer and it is approved it could put other local business out-of-business. He also stated they would probably charge higher prices for alcohol purchases than the current business' charge just as they do with gas prices. The gas prices they charge in Union City are the highest in Erie County.

He also requested that PSP and the UCPD increase patrols on West High Street, West High Street Extension, and Townline Road during the closure of Route 97.

**ZONING OFFICER:** Dennis Ploss said he talked to John Prosek, a building inspector, about  
reduced rates on swimming pool inspections. The only way it would be discounted is if he was appointed the Building Code Inspector and the

Borough would “Opt-Out”. Council does not want to opt-out. The BCO, Rich Makohus said he would work with the Borough to discount the Building Permit fee to \$75.00.

**ZONING HEARING BOARD:** We currently have a vacancy of one alternate for the Zoning Hearing Board. Council did not have nominations for this position.

**COMPLAINT FORMS:** Council reviewed completed complaint forms and had no questions.

The property at 6 Bridge Street was discussed. The owner had told Dennis Ploss he was tearing down the trailer in May. He then stated he wouldn't be able to start until June 15, 2018 and now since he needs a Zoning Permit and Demolition Permit he won't be able to start until June 30, 2018. This is being turned over to Shawn Tharp, Code Enforcement.

Councilor Steadman stated the house at 79 North Main Street has bushes grown up making it difficult to see when pulling into traffic. An attempt will be made to contact the property owners. Another area is the corner of First Avenue and West High Street. A letter will be sent from the Police Department.

**PENNDOT CLOSING RT 97:** PennDOT notified the Borough yesterday they are closing Rt 97 west of Russell Standard, for 4 weeks beginning 7/9/18.

**INVOICE TO MFG:** A bill and letter was sent April 12, 2018 for damage done to the Washington Street park by a truck going to MFG. Another letter will be sent with the bill and a due date stated. Interest will be charged after the due date if not paid.

**RENAISSANCE GRANT:** Several applications have been given out. The Borough Secretary is opening an additional checking account with the same check signers for the Renaissance Grant funds.

**CDBG GRANT:** Joe Berdis at Erie County Planning will be working with the Borough to apply for a \$100,000 Low-Moderate Income Single Family Housing Rehab grant.

**PA KEYSTONE HISTORIC PRESERVATION GRANT:** The Borough has been awarded the \$25,000 grant for a plan to be completed for 19 historic buildings on Main Street and a Main Street corridor plan. Council to approve two representatives to sign the PHMC Grant agreement.

**MOTION TO APPOINT DANIEL BRUMAGIN AND CINDY WELLS AS AUTHORIZED REPRESENTATIVES TO SIGN THE AGREEMENT FOR THE PA KEYSTONE HISTORIC PRESERVATION GRANT.** It was moved by Councilor Steadman and seconded by Councilor Kolaja to appoint Daniel Brumagin and Cindy Wells as authorized representatives to sign the agreement for the PA Keystone Historic Preservation Grant. Motion carried unanimously.

**NORTHWEST SAVINGS PENSION REPORT:** Reports from the Annual Plan Review Meeting are available for Council's review.

**MOTION TO APPROVE THE INVESTMENT OBJECTIVES FOR THE POLICE PENSION OF "BALANCED-GROWTH", AND THE NON-UNIFORM PENSION OF "BALANCED", RECOMMENDED BY NORTHWEST SAVINGS REPRESENTATIVE DENNY FORTIN.** It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve the Investment Objectives for the Police Pension of "Balanced-Growth", and the Non-Uniform Pension of "Balanced", recommended by Northwest Savings representative Denny Fortin. Motion carried unanimously.

**RECEIVED NOTICE OF DISABLED VETERANS PROPERTY TAX EXEMPTION:** 11-1/2 Parade Street is Tax Exemption.

**NON-UNIFORM PENSION PAYMENTS:** Council to authorize the pension fund to issue a check to the Union City Borough and Travelers per the General Release agreement between the Borough Council and Cheryl R. Capela.

**MOTION TO AUTHORIZE THE PENSION FUND TO ISSUE A CHECK TO THE UNION CITY BOROUGH IN THE AMOUNT OF \$127,619.25 AND A CHECK IN THE AMOUNT OF \$60,000.00 TO TRAVELERS PER THE GENERAL RELEASE AGREEMENT BETWEEN THE BOROUGH COUNCIL OF THE BOROUGH OF UNION CITY VS. CHERYL R. CAPELA.** It was moved by Councilor Kolaja and seconded by Councilor McGuire to authorize the pension fund to issue a check to the Union City Borough in the amount of \$127,619.25 and a check in the amount of \$60,000.00 to Travelers per the General Release agreement between the Borough Council of the Borough of Union City vs. Cheryl R. Capela. Motion carried unanimously.

**VACATION:** The Borough Secretary will be out of the office June 22-27, 2018.

**BOROUGH AUCTION:** Council decided that the old wooden tables would be sold.

**MOTION TO SELL THE OLD WOODEN TABLES AT THE TIME THE BOROUGH HAS AN AUCTION.**

It was moved by Councilor Steadman and seconded by Councilor McGuire to sell the old wooden tables at the time the Borough has an auction. Motion carried unanimously.

**CLEANING OF SIDEWALKS:** There was only one community service volunteer and the sidewalks

on South Main from Second Avenue to the bridge and North Main Street to High Street still need swept. Council agreed that the Streets Department employees, along with the Municipal Authority employees, would sweep the sidewalks. Bob Phillips will contact the UCVFD to have them washed down, along with Main Street, after they are swept, and the street sweeper is used on Main Street.

**PROBLEM WITH CATS IN THE BOROUGH:** At this time Council has found nothing that they can

do concerning feral cats. Councilor Kolaja will continue to try and contact the Humane Society, Because You Care, and one other contact he has.

**WEIGHT LIMIT FINES ON SIDE STREETS:** The Solicitor provided an amendment to Ordinance

832 for the fines on weight limit restrictions. The Borough Secretary will check to see if there are other amendments that had also been made since #832.

**STUMP REMOVAL:** Councilor Kolaja has not received a response back regarding the removal of

stumps on East High Street and Perry Street. He will continue to try and make contact.

**UPDATE PROJECT REPORT:** Report from Street Supervisor Bob Phillips.

**STORM DRAIN PIPE CLEANING:** Bob talked to Great Lakes about cleaning out the pipe and

catch basins on North Street and Putnam Street. It will take them 2-3 days and they charge \$225/hour. There is \$10,000 in the budget for this. Council agreed to have this completed.

**2018 STREETS PROJECT:** Bids to be opened for the streets projects at a special meeting

Monday, June 25, 2018 at 6:00 PM at the City Building.

**PENNDOT SCOPE & FIELD VIEW WALK THROUGH:** The preliminary plans will be in 2018, the

final plans in 2019, and the work completed in 2020.

**EXECUTIVE SESSION:** Council to discuss personnel. Executive session was from 7:18 - 7:44.

**ADJOURNMENT:** It was moved by Councilor Steadman and seconded by Councilor

McGuire that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 7:46 P.M.

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ATTEST