

**MINUTES
UNION CITY BOROUGH
DECEMBER 26, 2017**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:03 P.M. by President Brumagin. The meeting was held at the City Building.

Councilors present were Brumagin, Conklin, Hoban, Steadman, and McGuire. Councilor Kolaja was absent.

Officials present were Borough Secretary Cindy Wells and Mayor Bob King.

Visitors present see attached sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor Conklin that
the agenda stands approved as presented.

MOTION ON MINUTES: It was moved by Councilor Hoban and seconded by Councilor Conklin that all
Councilors having read the minutes from the meetings held December 12, 2017 be approved.

ROSSBACHER INSURANCE GROUP: Nick Heil and Brad Allen presented information on the
insurance quote for the Borough insurance for 2018 and answered questions from Council

CORRESPONDENCE FROM KNOX LAW FIRM: Correspondence from Knox Law Firm was read
regarding the 2018 rates. The new rates will be \$160/hour for attorneys and \$85/hour for
paralegals.

BIU PROPERTY INSPECTIONS: BIU has completed inspections on 77 South Main Street and 31
Miles Street, the previous location of Cherry Hill. The property owner has been given until January 5, 2018 and March 12, 2018 for specific code violations to be corrected.

Council would like the Code Enforcement officer to present a list of additional properties that should be inspected.

CORRESPONDENCE FROM RILEY CROSS: An email from Riley Cross, Councilor elect, was read. He

stated that he will not be accepting his position on Council in 2018 due to unexpected life changes which include schooling, work and career change.

PUBLIC HEARING & REORGANIZATIONAL/COUNCIL MEETING: There will be a Public Hearing at

6:30 P.M. on January 2, 2018 at the UCAHS LGI Room. The Public Hearing will be concerning the transfer of a liquor license from the City of Erie to Country Fair in Union City. The Reorganizational meeting will also be on Tuesday, January 2nd 2018 at 7:00 P.M. This will be the regular council meeting instead of the second Tuesday in January.

UNION CITY MUNICIPAL AUTHORITY BOARD: The letter received from the Union City Municipal

Authority requesting that Borough Council reappoint Glenn Shaffer to the Union City Municipal Authority Board was read.

MOTION TO APPOINT GLENN SHAFFER TO THE UNION CITY MUNICIPAL AUTHORITY BOARD TO SERVE UNTIL DECEMBER 31ST, 2022: It was moved by Councilor Conklin and seconded by

Councilor Hoban to appoint Glenn Shaffer to the Union City Municipal Authority Board to serve until December 31st, 2022. Motion carried.

COUNCIL TO REVIEW QUOTES ON BOROUGH INSURANCE: Council reviewed the quotes from

Rossbacher Insurance and Anderson Insurance. Council wanted clarification from Anderson on the blanket coverage for buildings and content limit. Also, verification of the worker comp claim experience modification factor.

Council would like more information on Heart and Lung insurance.

ADA RAMP UPDATE: Jeff Kordes sent a request to Joe Berdis for the final CDBG payment to be made

to Empire. The entire project totaled approximately \$66,500.

UPDATE ON PUTNAM STREET: The Street Supervisor wasn't at the meeting, so no update was available.

PURCHASE OF SUPPLIES FOR ODELL STREET PROJECT: The Street Supervisor has requested Council

to approve the purchase of supplies for the O'Dell Street project in the amount of \$8,649.45. Council did not approve the purchase at this time because the project will not be worked on until into 2018 and there is an amount of \$10,000.00 in the budget for this project.

ROUTE 97 PROJECT: The Street Supervisor wasn't at the meeting, so no update was available.

EXECUTIVE SESSION: Council went into Executive Session at 7:39 and ended at 7:53.

PERSONNEL AND PLANNING: Council made a decision that effective January 1, 2018 Compensatory

Time will be eliminated. The hours worked over 40 hours/week will be paid at one and one-half of the hourly rate. Any time earned in 2017 will be carried over into 2018 and used by June 30, 2018.

ADJOURNMENT: It was moved by Councilor Conklin and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 7:59 P.M.

ATTEST