

**MINUTES
UNION CITY BOROUGH
AUGUST 22, 2017**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:01 P.M. by President Brumagin. The meeting was held at the Union City Fire Department Social Hall.

Councilors present were Brumagin, Conklin, Hoban, Steadman, and McGuire. Kolaja was absent.

Officials Present were Mayor Bob King, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Paul Maynard.

Visitors present: See attached sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Conklin and seconded by Councilor

McGuire, that the agenda stands approved as presented. Motion carried.

MOTION ON MINUTES: It was moved by Councilor Conklin and seconded by Councilor McGuire

that all Councilors having read the minutes from the meeting held August 8, 2017, be approved. Motion carried.

HEARING OF THE VISITORS:

Ed Cardy & Nikki Heverley of BIU were present and provided information on the agreement between BIU and the Borough for the Property Maintenance administration and inspection.

Steven Sweet of 89 West High Street presented a map for a sub-division of his property and 87 West High Street.

MOTION TO APPROVE THE PROPERTY LINE REPLOTTING OF 87 & 89 WEST HIGH STREET, UNION CITY. It was moved by Councilor Hoban and seconded by Councilor McGuire to approve

the property line replotting of 87 & 89 West High Street, Union City. Motion carried.

Janelle Klawuhn from Conelway T-ball & Softball League. They have started working on the dug out and have scheduled September 2, 2017 to replace the roof. She is also interested in purchasing some old street light bulbs from the Borough. She was told they would be \$10.00 each and to talk to Paul Maynard.

Daryl Myers, Putnam Street received a parking ticket. It was received only a few minutes prior to him moving the vehicle. He had a good conversation with Chief Pernice regarding the issue. He felt that there should be some kind of grace period. Council stated that later in the meeting the Parking Ordinance was going to be discussed. Mr. Myers did thank Chief Pernice for serving the Union City Borough and said that he has noticed a higher level of police presence which he appreciates.

Ron Jones attended the meeting and wanted to thank Council for the job they do. He stated that he is on the UC Community Foundation and they have some ideas to help grow the community. He has been working with several people, Union Township, Borough employees, Council, etc. and everyone has been great. He feels our Community has a lot to offer.

MAYOR BOB KING: The Mayor asked when the ditch in front of 32 Murray Street was going to be repaired. Street Supervisor Paul Maynard stated that it would be completed by mid-fall.

BOROUGH SECRETARY: The Borough Secretary was trying to set up a date for Councilors Brumagin, Steadman, and the Street Supervisor to meet with **Union Township concerning property lines.** She will contact the Township to confirm a date.

The Borough Secretary will be sending an **email concerning the vacating of John Street, the opening of the Warden Street Extension, and the vacation of Terrace Street.** Council needs to review these documents so they can approve advertising at the September 12, 2017 meeting.

Yvonne Parker from Erie County Office of Children & Youth requested to use the Borough conference room possibly 2 days per week. Council decided that the room is utilized by the Borough often enough that it may not be available when needed. They suggested that she should contact some of the churches to see if they had anything available.

COUNCIL TO APPROVE PAYMENT IN THE AMOUNT OF \$91,774.39 TO CROSS PAVING, LLC FROM THE LIQUID FUELS ACCOUNT.

The difference in the invoice price vs. the bid price is because a scratch coat was added to South Street upon recommendation of Mike Hammond.

MOTION TO PAY CROSS PAVING, LLC THE AMOUNT OF \$91,774.39 FROM THE LIQUID FUELS ACCOUNT FOR THE 2017 PAVING PROJECT.

It was moved by Councilor Conklin and seconded by Councilor Hoban to pay Cross Paving, LLC the amount of \$91,774.39 from the Liquid Fuels account for the 2017 paving project. Motion carried.

COUNCIL TO DISCUSS THE PARKING ORDINANCE AND SITUATIONS OF PARKING BETWEEN THE STREET AND THE SIDEWALK ON THE GRASS RIGHT-OF-WAY.

Chief Pernice stated that there have been issues with vehicle parking in the right-of-way, the grass section between the curb and the sidewalk, and would like Council to discuss it. There were also other parking issues that should be reviewed: no parking on West High Street from North Fifth Avenue to Sixth Avenue, parking permits in the Municipal Lots, and grace period for no parking signs. Council requested that the Police Chief, Street Supervisor, and Borough Secretary review the ordinance and send suggested changes to the Solicitor. It will then be reviewed at the meeting on September 23, 2017.

CATCH BASIN ON PUTNAM STREET.

Street Supervisor Paul Maynard stated that there was a catch basin on Putnam Street that their department was going to repair. There was a private contractor completing work in that same area and they had cut into the street. There was no application received from the contractor as required. Paul has left a message for the contractor to call him but hasn't heard back yet.

FENCE ON PLEASANT STREET.

Street Supervisor Paul Maynard said that after Councilor Brumagin, McGuire, Steadman, and himself met with Hi-T Fencing he received a quote in the amount of \$3950.00. It had been approved at the August 8, 2017 Council Meeting to spend up to \$5,000 on the fencing. The question was asked as to the color of the fencing and Paul said that it was for silver. Council agreed that it should be black as the maintenance would be minimal and it would stand out less. Paul will contact Hi-T Fencing.

MOTION TO ADOPT A SIDEWALK ORDINANCE REPEALING ORDINANCE 1015, KNOWN AS THE SIDEWALK ORDINANCE AND REPLACE IT WITH A NEW ORDINANCE PROVIDING FOR PROPERTY OWNER COMPLIANCE AND CONSTRUCTION, RECONSTRUCTION AND REPAIR OBLIGATIONS AND INSPECTIONS; ESTABLISHING A DUTY TO REPAIR; PROVIDING FOR PERMITS, VIOLATIONS, PENALTIES AND ENFORCEMENT OF THE SAME. It was moved by

Councilor Conklin and seconded by Councilor McGuire to adopt a sidewalk ordinance repealing ordinance 1015, known as the sidewalk ordinance and replace it with a new ordinance providing for property owner compliance and construction, reconstruction and repair obligations and inspections; establishing a duty to repair; providing for permits, violations, penalties and enforcement of the same. Motion carried.

MOTION TO PASS A RESOLUTION WHICH PROVIDES FOR THE SIDEWALK CONSTRUCTION, RECONSTRUCTION AND REPAIR SPECIFICATIONS. It was moved by Councilor Conklin and

seconded by Councilor McGuire to pass a resolution which provides for the sidewalk construction, reconstruction and repair specifications. Motion carried.

MOTION TO ADOPT THE QUALITY-OF-LIFE TICKETING ORDINANCE, WHICH PROVIDES FOR A TITLE, DEFINITIONS, AND THE ISSUANCE OF TICKETS FOR OFFENSES GOVERNED BY ORDINANCE #1066 PROPERTY MAINTENANCE CODE, ORDINANCE #987 COLLECTION OF RECYCLABLES, ORDINANCE #1110 GOVERNING SIDEWALK CONSTRUCTION, RECONSTRUCTION, REPAIR AND SNOW AND ICE REMOVAL, AND ORDINANCE #1045 GOVERNING THE STORAGE OF NUISANCE MOTOR VEHICLES AND VEHICLE PARTS; AMENDING THE CODE AND ORDINANCES TO ALLOW FOR ENFORCEMENT BY EITHER A POLICE OFFICER OR CODE ENFORCEMENT OFFICER , AND PROVIDING FOR THE ENFORCEMENT OF , AND ESTABLISHING FINES AND PENALTIES FOR, VIOLATIONS OF THE ORDINANCES. It was moved

by Councilor Conklin and seconded by Councilor McGuire to adopt the Quality-of-Life Ticketing Ordinance, which provides for a title, definitions, and the issuance of tickets for offenses governed by Ordinance #1066 Property Maintenance Code, Ordinance #987 Collection of Recyclables, Ordinance #1110 governing sidewalk construction, reconstruction, repair and snow and ice removal, and Ordinance #1045 governing the storage of nuisance motor vehicles and vehicle parts; amending the code and ordinances to allow for enforcement by either a Police Officer or Code Enforcement Officer , and providing for the enforcement of , and establishing fines and penalties for, violations of the ordinances. Motion carried.

MOTION TO ADOPT AN ORDINANCE DESIGNATING THE UNION CITY VOLUNTEER FIRE DEPARTMENT AS THE EMERGENCY MEDICAL SERVICES PROVIDER WITHIN THE BOROUGH THROUGH AMENDMENT OF BOROUGH ORDINANCE #1032, GENERALLY KNOWN AS THE EMERGENCY MEDICAL SERVICES ORDINANCE. It was moved by

Councilor Steadman and

seconded by Councilor Conklin to adopt an Ordinance designating the Union City Volunteer Fire Department as the emergency medical services provider within the Borough through amendment of Borough ordinance #1032, generally known as the Emergency Medical Services Ordinance. Motion carried.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Hoban that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:40 P.M.

EXECUTIVE SESSION to discuss personnel with no action to be taken.
Meeting started at 7:45
and ended at 8:10.

ATTEST