

**MINUTES  
UNION CITY BOROUGH  
AUGUST 8, 2017**

**VISION STATEMENT:** “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 7:00P.M. by President Brumagin. The meeting was held at the Union City Fire Department Social Hall.

Councilors present were Brumagin, Conklin, Hoban, Steadman, Kolaja, and McGuire.

Officials Present were Mayor Bob King, Borough Secretary Cindy Wells, Solicitor Timothy Wachter, Police Chief David Pernice, Streets Supervisor Paul Maynard, Code Enforcement Shawn Tharp, Zoning Officer Dennis Ploss.

Visitors present: See attached sign-in sheet.

**APPROVAL OF AGENDA:** It was moved by Councilor Kolaja and seconded by Councilor McGuire, that the agenda stands approved as presented. Motion carried.

**MOTION ON MINUTES:** It was moved by Councilor Hoban and seconded by Councilor Kolaja that all Councilors having read the minutes from the meeting held July 25, 2017, be approved. Motion carried.

**MOTION ON SECRETARY’S REPORT:** It was moved by Councilor Hoban and seconded by Councilor McGuire that the Secretary’s Report be accepted and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councilor Hoban and seconded by Councilor McGuire that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**HEARING OF THE VISITORS:**  
Steven Sweet of 89 West High Street presented a map for a subdivision of his property and 87 West High Street.

**MOTION TO TABLE THE APPROVAL OF A SUB-DIVISION OF 87 WEST HIGH STREET UNTIL THE NEXT MEETING ON AUGUST 22, 2017.** It was moved by Councilor Steadman and Seconded by

Councilor Kolaja to table the sub-division of 87 West High Street until the next meeting on August 22, 2017 giving Union Planning Commission and Erie County Planning Commission time to approve this. Motion carried.

**CONELWAY T-BALL AND SOFTBALL LEAGUE:** They are scheduled to work on August 16, 2017.

They asked for permission to use the original dugout as a concession stand and will repaint and fix the roof. They will use team benches instead of dugouts when they start using the field. There were no objections from Council. They will also be installing a wood fence.

**PROPERTY OWNED BY UC PRIDE:** John Hoffman stated he put in a bid for some property

owned by UC Pride. He wanted information on the status. Councilor Brumagin told him that the Borough doesn't own the property and we don't have anything to do with UC Pride. He needs to contact them.

**CURB-CUT RAMPS & PAVING SOUTH STREET:** Sharon Syed wanted to know if an ADA ramp at

the corner of South Street and South Main Street was to be included in the Curb-Cut Ramp project. Street Supervisor, Paul Maynard said it wasn't but there are 24 others that will be completed, some of which are on South Street. Also, paving on South Street will be started on Thursday, August 10, 2017.

**UNION CITY FIRE DEPARTMENT:** Dan Hawley gave a report for the Fire Department. Current

YTD figures there have been 504 calls, 2.3/day, 385 EMS, 27 MBA, 52 Fires, 40 others. Calls are up from last year. UCVFD ranks third as far as call volume. Ambulance memberships and donations are down from last year.

Currently the Department is paying Emergycare for EMS, approximately \$34-36,000/year for one EMT and over-time. They would like the Borough to consider hiring an EMR or EMT. They aren't able to hire any of their volunteers. There is no coverage during the day for calls in Elgin & Mill Village. Solicitor Wachter will check on laws and requirements. Solicitor Wachter suggested the if the UCVFD ever combined services there should be an Intergovernmental Cooperation Agreement passed by each municipality.

**COMPLAINT FORMS:** There were no questions or comments regarding complaint forms.

**CODE ENFORCEMENT:** There were no questions or comments regarding Code Enforcement.

**ZONING OFFICER:** There were no questions or comments regarding Zoning.

**MAYOR:** The Mayor had nothing to report.

**SOLICITOR:** Solicitor Wachter had nothing to report.

**CDBG SIDEWALK GRANT:** After receiving pricing for the CDBG Sidewalk Grant on Johnson & Miles Street the Borough is unable to apply because of the cost, The cost for the total project would be over \$150,0000 and by splitting the project, it doesn't meet the income qualifications.

**REPRESENTATIVES FROM BIU:** Representatives from BIU will be at the council meeting on August 22, 2017 to review the property inspection process.

**NORTHWEST SAVINGS RETIREMENT SERVICES:** Northwest Savings Retirement Services will be at the September 26, 2017 meeting to review the Pension Plans and present the updated information to Council.

**MOTION TO APPROVE AND SIGN THE COOPERATION AGREEMENT BETWEEN UNION CITY BOROUGH AND COUNTY OF ERIE FOR HANDICAPPED ACCESSIBLE CURB-CUT RAMPS CONSTRUCTION PROJECT.** It was moved by Councilor Conklin and seconded by Councilor Hoban to approve and sign the Cooperation Agreement between Union City Borough and County of Erie for Handicapped Accessible Curb-Cut Ramps Construction Project. Motion carried.

**PROPERTY LINES ON SIXTH AVENUE, MILES STREET, AND LIBERTY STREET:** After discussing the situation with the property lines on Sixth Avenue, Miles Street, and Liberty Street Council has stated that the Borough and Township need to come to a common agreement as to where the property lines are located. They could also have a conversation with Representative Michelle Brooks and PennDOT regarding Liquid Fuel payments.

**COUNCIL TO APPROVE MULTIPLE INSPECTORS THAT CAN BE USED BY BOROUGH RESIDENTS WHEN INSPECTIONS ARE NEEDED.** The current contract with BIU ends August 14, 2017.

Four inspection companies have given their rates; BIU, Prosek's Inspection, Construction

Code Inspectors, and Middle Department Inspection Agency, Inc. By approving multiple companies, it gives Borough residents a choice on which inspector they use.

**MOTION THAT, CONTINGENT UPON REVIEW AND APPROVAL OF THE CONTRACTS BY SOLICITOR WACHTER, COUNCIL APPROVES BIU, PROSEK'S INSPECTION, CONSTRUCTION CODE INSPECTORS, AND MIDDLE DEPARTMENT INSPECTION AGENCY, INC. AS INSPECTORS PERMITTED TO BE USED BY BOROUGH RESIDENTS WHEN A BUILDING INSPECTION IS REQUIRED.** It was moved by Councilor Conklin and

seconded by Councilor McGuire that

contingent upon review and approval of the contracts by Solicitor Wachter, Council approves BIU, Prosek's Inspection, Construction Code Inspectors, and Middle Department Inspection Agency, Inc as inspectors permitted to be used by Borough residents when an inspection is required. Motion carried.

**SIDEWALK ORDINANCE 1015:** Council reviewed the proposed Sidewalk Ordinance to replace Ordinance 1015.

**MOTION TO ADVERTISE THE NEW SIDEWALK ORDINANCE REPLACING SIDEWALK ORDINANCE 1015 TO BE CONSIDERED AT THE COUNCIL MEETING ON AUGUST 22, 2017.** It was moved by

Councilor Kolaja and seconded by Councilor Conklin to advertise that Council will consider approving the new sidewalk ordinance replacing sidewalk Ordinance 1015 at the Council meeting on August 22, 2017. Motion carried.

**COUNCIL TO APPROVE CIVIL SERVICE COMMISSION TRAINING:** Council to approve sending Civil

Service Commission members, Phil Conklin and Dick Hasbrouck, to the PSAB Class in Cranberry Township on September 14, 2017. The cost is \$150 per person for PSAB members.

**MOTION TO SEND CIVIL SERVICE COMMISSION MEMBERS, PHIL CONKLIN AND DICK HASBROUCK, TO THE PSAB CLASS IN CRANBERRY TOWNSHIP ON SEPTEMBER 14, 2017.** It was

moved by Councilor Hoban and seconded by Councilor Steadman to send Civil Service Commission members, Phil Conklin and Dick Hasbrouck, to the PSAB Class in Cranberry Township on September 14, 2017. Motion carried.

**UPDATE REGARDING RECALL ON THE POLICE VEHICLE:** Chief Pernice stated that Ford is

investigating a recall regarding reports that carbon monoxide is entering Interceptor vehicle. It is suspected that the problem is related

to after-market parts. Chief has taken the vehicle out of service until approximately August 15, 2017 when the vehicle can be looked at.

**STREET PAVING AND SEAL COAT:** Paving of Miles Street, Sixth Avenue, and South Street should be completed this week. Also, the seal coat projects should be completed.

**QUOTES FOR ROOFING ON THE BOROUGH GARAGE:** Three quotes were collected for standing seam metal roofing on the Borough Garage; Erie Custom Exteriors \$17,000.00, Harbaugh Construction \$19,920.00 and Tops Roofing \$22,500.00.

**MOTION TO HAVE ERIE CUSTOM EXTERIORS INSTALL THE STANDING SEAM METAL ROOFING ON THE BOROUGH GARAGE IN THE AMOUNT OF \$17,000.00.** It was moved by Councilor Kolaja and seconded by Councilor Conklin to have Erie Custom Exteriors install the standing seam metal roofing on the Borough Garage in the amount of \$17,000.00. Motion carried.

**PRICING ON HI-T FENCE FOR PLEASANT STREET:** A price of \$4,400 was received for 72" fencing to be installed along the sidewalk area over the ravine on Pleasant Street. Paul will contact Hi-T to meet with Councilor Brumagin, and any other Councilmen available to discuss the type of fence, the installation, and the height of 48".

**MOTION TO APPROVE STREET SUPERVISOR PAUL MAYNARD TO SPEND UP TO \$5,000 WITH HI-T FENCE FOR A FENCE ALONG THE SIDEWALK AREA OVER THE RAVINE ON PLEASANT STREET, SUBJECT TO APPROVAL OF A PLAN, AFTER A MEETING WITH HI-T FENCE, PAUL AND ANY COUNCILMEN AVAILABLE.** It was moved by Councilor Kolaja and seconded by Councilor McGuire to approve Street Supervisor Paul Maynard to spend up to \$5,000 with Hi-T Fence for a fence along the sidewalk area over the ravine on Pleasant Street, subject to approval of a plan, after a meeting with Hi-T Fence, Paul and any Councilmen available. Motion carried.

**ADJOURNMENT:** It was moved by Councilor Kolaja and seconded by Councilor McGuire that the meeting be adjourned. Motion carried.

The meeting adjourned at 8:13 P.M.

**EXECUTIVE SESSION** to discuss personnel with no action to be taken. Meeting started at 8:13 and ended at 9:08.

ATTEST

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