

**MINUTES
UNION CITY BOROUGH
JUNE 27, 2017**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:02 P.M. by President Brumagin. The meeting was held at the Union City Fire Department Social Hall.

Councilors present were Brumagin, Conklin, b, Steadman, and McGuire. Kolaja was absent.

Officials present were Borough Secretary Cindy Wells and Street Supervisor Paul Maynard.

Visitors present see the sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Conklin and seconded by Councilor McGuire that the agenda stands approved as presented. Motion carried.

HEARING OF THE VISITORS: Debbie Magee gave an update on the Eagle Scout Project of Anthony Bowes. There will be a work day on Wednesday, June 28, 2017 and Saturday, July 1, 2017 from 9:00 AM - 3:00 PM. Between the Municipal Authority and the Streets Department they will help get the flag pole set.

COMPLAINT FORMS: Complaint forms were emailed to Council prior to the meeting and they were reviewed.

BOROUGH SECRETARY: Any Council member available will meet with Kathy Dahlkemper on July 26th, 2017 at 6:00 PM.

COUNCIL TO DISCUSS THE PROPOSED ORDINANCE AMENDING THE PROPERTY MAINTENANCE CODE AMENDING SECTION 202 AND 305 OF THE CODE. It was moved by Councilor Conklin and seconded by Councilor Hoban to table this to another meeting so that it could be reviewed by Council members. Motion carried.

COMPLAINT POLICY: Council will review the proposed policy and email suggested changes to the Borough Secretary and discuss at the next Council meeting.

QUALITY OF LIFE TICKETING PROGRAM: Council would like the Borough Secretary, Code Enforcement Officer, Street Supervisor, and the Police Chief to meet and make recommendations which Ordinances should be included in this program. The recommendations will be presented at the next meeting.

FINANCING OF THE POLICE VEHICLE: A letter will be sent canceling the commitment letter with the Redevelopment Authority based on ineligibility.

MOTION TO PAY FOR THE POLICE VEHICLE WITH MONEY FROM THE PROPERTY TAX ACCOUNT. Money will be used from the Property Tax Account to pay for the police vehicle.

For the 2017 budget \$15,000 was to be taken from the Capital Improvement fund to pay for part of it. At this time, there is enough money in the Property Tax Account. If later in the year funds are needed it could be taken from the Capital Improvement fund at that time. The regular payments that would have been made to the Redevelopment Authority can then be paid into the Capital Improvement fund. It was moved by Councilor Conklin and seconded by Councilor McGuire to take the \$40,000 to pay for the police vehicle from the Property Tax Account. Motion carried.

PAMA CONFERENCE: The PA Municipal Administrators Conference is August 16-19, 2017 at the Kalahari Resort & Convention Center, Poconos. Cost is \$300 but will be applying for at grant as a first-time attendee for free. Hotel cost is three nights approximately \$260 because cost is split with Albion.

MOTION TO APPROVE THE BOROUGH SECRETARY TO ATTEND THE PA MUNICIPAL ADMINISTRATORS CONFERENCE AUGUST 16-19, 2017. It was moved by Councilor Conklin and seconded by Councilor Hoban to approve the attendance of the Borough Secretary to the PA Municipal Administrators Conference, August 16-19, 2017. Motion carried.

MOTION TO ACCEPT THE RESIGNATION LETTER OF TESS JONES FROM THE PARKS AND RECREATION COMMISSION. It was moved by Councilor Conklin and seconded by Councilor Steadman to accept the resignation of Tess Jones from the Parks and Recreation Commission. Motion carried.

MOTION TO ACCEPT THE RESIGNATION LETTER OF ROBERT FERRINGER FROM THE CIVIL SERVICE COMMISSION. It was moved by Councilor Conklin and seconded by Councilor Steadman to accept the resignation of Bob Ferringer from the Civil Service Commission. Motion carried.

MOTION TO APPOINT PHILLIP CONKLIN TO THE CIVIL SERVICE COMMISSION TO FULL FILL THE TERM OF ROBERT FERRINGER. It was moved by Councilor Steadman and seconded by Councilor McGuire to appoint Phillip Conklin to the Civil Service Commission to full fill the term of Robert Ferringer. Motion carried.

NATIONAL NIGHT OUT: The Police Department is sponsoring National Night Out on Tuesday, August 1, 2017. Chief Pernice would like to request Borough Council's assistance.

MOTION TO HIRE JACOB UBER AS PART-TIME HELP FOR THE STREETS DEPARTMENT, EFFECTIVE RETROACTIVELY TO JUNE 12, 2017. It was moved by Councilor Conklin and seconded by Councilor McGuire to hire Jacob Uber as part-time help for the Streets Department, effective retroactively to June 12, 2017. Motion carried.

MOTION TO APPROVE A \$1.00 PER HOUR PAY INCREASE FOR JACOB UBER EFFECTIVE JUNE 28, 2017. It was moved by Councilor Steadman and seconded by Councilor Conklin to give a \$1.00 per hour pay increase for Jacob Uber effective June 28, 2017. Motion carried. Councilor Hoban abstained from voting.

PROPERTY LINES OF SIXTH AVENUE AND MILES STREET: This was tabled from the previous meeting. Because of the cost of determining where the property lines are and the amount of money that would be received from Liquid Fuels, it is not cost effective to proceed on this at this time. President Brumagin will check with the County to determine which maps they are using. A letter could be sent to Union Township on the next project requesting the Liquid Fuels money the Township receives be paid to the Borough.

RESTROOM FACILITIES AT CAFLISCH PARK: President Brumagin asked why the restrooms were kept locked during the day. Street Supervisor stated he had been instructed to leave them locked unless the park was rented. Council agreed they should be unlocked each morning and then locked at the end of the shift at the streets department.

ADJOURNMENT: It was moved by Councilor Conklin and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 7:09 P.M.

ATTEST