

MINUTES
UNION CITY BOROUGH
FEBRUARY 28TH, 2017

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 6:12 P.M. by President Dan Brumagin. The meeting was held at the Union City Fire Department Social Hall.

Councilors present were Brumagin, Conklin, Hoban, Steadman. Kolaja was absent.

Officials present were Borough Secretary Cindy Wells, Mayor Bob King, Police Chief David Pernice, Streets Supervisor Paul Maynard.

See the Sign-in sheet for visitors that were present.

APPROVAL OF AGENDA: It was moved by Councilor Hoban and seconded by Councilor Conklin
to adopt the agenda as amended. Motion carried.

MOTION ON MINUTES: It was moved by Councilor Hoban and seconded by Councilor Conklin
that all Councilors having read the minutes from the meeting held February 14, 2017, be approved. Motion carried.

CONELWAY T-BALL & SOFTBALL: Janelle Klawuhn brought up some areas of the agreement

that they would like to have changed or clarified. Council agreed and the changes will be submitted to Solicitor Wachter for review/change.

The following are areas of concern:

The League agreed they would display a sign with contact information for

anyone who wants to use the field when they are not using it.

Clarification on the reasons Council might terminate the agreement.

The League wants to repair/paint the dugout that is currently there.

Only Permanent Structures would be left at the termination of the agreement.

Council agreed that the structures would be added to the Borough's Property insurance.

The League agreed that they would have the electric and meter installed.

The League wants to use Pavilion 1 and 2 on June 25th. Council agreed there

would be no charge.

VACANCY ON COUNCIL: Discuss the vacancy on Council due to the resignation of Braden

McCrillis' whose term is ending December 31, 2017.

MOTION TO SUSPEND RULES: It was moved by Councilor Conklin and seconded by Councilor

Steadman to suspend the rules. Motion carried.

MOTION TO APPOINT EMMET MCGUIRE TO COUNCIL: It was moved by Councilor Conklin and

seconded by Councilor Steadman to appoint Emmet McGuire to fill the vacancy on Council of Braden McCrillis whose term ends December 31, 2017. Motion carried. He will be sworn in by Mayor King on Tuesday, March 7, 2017.

MAYOR: The Mayor had no report.

ANNUAL REPORT FOR THE PUBLIC LIBRARY: The annual report from the Public Library is

available at the Borough Office if Council would like to see it.

ECGRA GRANT: Information was received about the ECGRA Grant application for Fireworks at the French Creek Festival. There is a presentation being made on Thursday, March 9, 2017 at 10:00 AM at the Erie Playhouse. The Mayor said he would plan to attend along with the Borough Secretary.

COMMUNITY SERVICE: Mark Price from Parker Hannifin said the Company is celebrating 100

years and they are trying to encourage the employees to complete some “Community Service” projects. He wanted to know what things the Borough might have that could be completed. In talking to David and Paul the following are some items that were mentioned:

Clean up the railroad next to Corry Federal Credit Union

Paint the swing sets, etc. at the parks

Paint the tennis court fences

Planter at Caflich Park – plant & maintain

Sweep the sidewalks on Main Street

Participate in a clean-up day

Help with the Union City Pride properties

If anyone has any other ideas or suggestions notify the Borough Secretary.

VACATING PROPERTIES: The land surveyor has been contacted about vacating Pennsylvania

Ave, North Street & John Street and we are waiting for a response back.

Council agreed that the property owners should be notified by letter.

CABLE TELEVISION CONTRACT: The proposed Franchise Agreement between Charter

Communications and the Borough has been sent to them.

APPOINT A REPRESENTATIVE TO THE ERIE COUNTY ASSOCIATION OF BOROUGHS. The

previous representatives were Cheryl Capela and then Braden McCrillis. It was moved by Councilor Conklin and seconded by Councilor Hoban to appoint Borough Secretary, Cindy Wells to be the representative to the Erie County Association of Boroughs. Motion carried.

MOTION TO PASS A RESOLUTION APPOINTING A BOROUGH REPRESENTATIVE TO PA ASSOCIATION OF BOROUGHS:

The resolution was read. It was moved by Councilor Conklin

and seconded by Councilor Hoban to pass a Resolution to appoint the Borough Secretary, Cindy Wells as the Borough Representative to PA Association of Boroughs. Roll call vote: Steadman yea, Hoban yea, Conklin, yea, Brumagin yea.

MAKE AN APPOINTMENT TO THE UNION CITY CIVIL SERVICE

COMMISSION: Commission to fill

the term left vacant by Robert Wolf. This term will expire December 31, 2018. The Mayor mentioned that Brett Smith has moved back to town and might be interested. It was moved by Councilor Steadman and seconded by Councilor Conklin to table the decision. Motion carried.

REVIEW GARBAGE ORDINANCE #987: While reviewing the current Garbage Ordinance Council

would like the following changes to be sent to Solicitor Wachter:

Definition of Multi-Family Housing Properties change to less than 2.
Definition of Residence change to: "Shall mean any occupied single dwelling unit per

structure for which the Municipality provides municipal waste collection service"

Section II: change "mandatory" to "voluntary and remove reference to composting.

Section III-1-A: change "shall" to "may".

Section III-1-A-2: change to "2 or more"

Section III-2-A & B: Remove reference to composting.

Section III-3-A: Clearly state that each resident must have garbage service with the

Borough's designated disposal service.

Add that landlords must obtain garbage service for each unit or provide a dumpster.

Section III-3-B-1: Remove

Section IV: Remove (Collection by Unauthorized Persons)

Section 4: Add that the Police Department will enforce this Ordinance.

DISCUSS AN AGREEMENT BETWEEN BIU AND THE BOROUGH: Council agreed to table this

until next meeting to provide time to review the agreement.

PARKS AND RECREATION: Councilor Conklin had no report. Paul Maynard mentioned the sign

from the Winter Fun Day is still down in front of Rite Aid. Councilor Conklin stated he would pick it up.

SIGNAGE ON SECOND AVENUE: Chief Pernice stated that his recommendation is to put a yield sign at the curve on Second Avenue. Council was in agreement.

UCCF GRANT FOR IN CAR CAMERA IN THE NEW POLICE VEHICLE: Chief Pernice reported that the Union City Community Foundation approved the grant for the in-car camera system.

MOTION TO VACATE TERRACE STREET: The section of Terrace Street that connected to North Main Street was vacated in the past but there is no record of an Ordinance and the tax maps still show it ending on North Main Street. It was moved by Councilor Conklin and seconded by Councilor Hoban to proceed with the Ordinance to vacate the section of Terrace Street that

MOTION TO VACATE A PORTION OF HEMLOCK STREET: A portion of Hemlock Street was blocked off at the railroad tracks in 2016. It was moved by Councilor Conklin and Councilor Hoban to proceed with an ordinance to vacate Hemlock Street from Pleasant Street to the tracks and from Concord Street to the tracks. Motion carried.

MOTION TO VACATE A PORTION OF LINCOLN STREET: A portion of Lincoln Street was blocked off at the railroad tracks in 2016. It was moved by Councilor Conklin and Councilor Hoban to proceed with an Ordinance to vacate Lincoln Streets from Concord Street to the tracks. Motion carried.

SPENDING LIMITS FOR POLICE CHIEF, STREETS SUPERVISOR AND THE BOROUGH SECRETARY: It was moved by Councilor Hoban and seconded by Councilor Conklin that the Police Chief, Streets Supervisor, and the Borough Secretary could spend up to \$2,500.00 with no approval from Council. Motion carried.

MOTION TO APPOINT COUNCIL PRESIDENT BRUMAGIN, COUNCIL VICE-PRESIDENT CONKLIN, AND BOROUGH SECRETARY CINDY WELLS AS THE AUTHORITY TO DIRECT NORTHWEST WITH RESPECT TO ALL

MATTERS REGARDING THE NON-UNIFORM PENSION AND THE POLICE PENSION. It was moved by Councilor Hoban and Councilor Steadman to appoint Council

President Brumagin, Council Vice-President Conklin, and Borough Secretary Cindy Wells the authority to direct Northwest with respect to all matters regarding the Non-uniform Pension and the Police Pension. Motion carried.

MOTION TO APPROVE CHANGES TO THE NORTHWEST SAVINGS BANK:

It was moved by

Councilor Steadman and seconded by Councilor Conklin to approve the following changes to the Northwest Savings Bank Accounts:

Remove Braden McCrillis
Dan Brumagin to President
Phillip Conklin to Vice President
Dan Hoban Director
Paul Maynard Co-Treasurer
Cindy Wells Co-Treasurer

Motion carried.

MOTION TO GIVE APPROVAL TO CINDY WELLS TO APPLY FOR A BOROUGH OF UNION CITY NORTHWEST SAVINGS BANK VISA CARD, TO REPLACE THE ONE ISSUED TO BRADEN MCCRILLIS:

It was moved by Councilor Conklin and seconded by Councilor Hoban to approve Cindy Wells, Borough Secretary, to apply for a Northwest Savings Bank Visa Card for the Borough of Union City. Motion carried.

MOTION TO APPROVE THE REGISTRATION OF DAN BRUMAGIN AND CINDY WELLS FOR THE NORTHWEST SAVINGS BANK ACCOUNT TO VIEW ON-LINE ONLY:

It was moved by Councilor Hoban and seconded by Councilor Steadman to approve the registration of Dan Brumagin and Cindy Wells for the Northwest Savings Bank Account to view on-line only. Motion carried.

PERSONNEL AND PLANNING: Nothing to report.

ADJOURNMENT: It was moved by Councilor Conklin and seconded by Councilor Hoban that the meeting be adjourned.

The meeting adjourned at 7:40 P.M.

ATTEST:

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