

MINUTES
UNION CITY BOROUGH COUNCIL WORK SESSION
AUGUST 25TH, 2015

The Work Session of the Union City Borough Council was called to order at 6:09 P.M. by President Brumagin. The meeting was held at the City Building.

Councillors present were Brumagin, Hoban, McCrillis and Steadman. Councillors Conklin and Kolaja were absent.

Officials present were Borough Manager Cheryl Capela and Mayor Bob King.

There were no visitors present.

COUNCIL TO CONSIDER ADOPTING ORDINANCE PERMITTING THE STREET SUPERVISOR TO ISSUE PARKING

TICKETS: The Borough Manager said a few months ago, the Solicitor provided Borough Council with an ordinance permitting the street supervisor to issue parking tickets. She said the winter months are approaching and Borough Council needs to consider acting on this ordinance.

She said she will be placing the ordinance on the September agenda for Borough Council to consider adopting.

PARKS AND RECREATION COMMISSION: The Borough Manager said she

received a letter from Natalie Moss resigning her position on the Parks and Recreation Commission.

She said at this time, the Parks and Recreation Commission does not have a replacement.

She said she will be placing this item on the September agenda for

Borough Council to approve Natalie Moss's resignation.

AMBULANCE SERVICE: The Borough Manager said at the last Council Meeting,

the Fire Department brought to Borough Council's attention that the Fire

Department plans on taking over the Ambulance Service.

The Borough Solicitor said that he would need to take a look at the ordinances that are on the books and would probably need to amend the ordinance permitting the Fire Department to take over the Ambulance Service.

She said after gathering all the ordinances, Ordinance Number 755

gives the Volunteer Fire Department authority to operate an Ambulance Service. Therefore, no ordinance needs to be amended.

PERSONNEL POLICY: The Borough Manager said a few months ago she provided

Borough Council with a copy of the proposed Personnel Policy for Borough

Council to review. She said she does not want this to fall by the waste side.

She said if any member of Borough Council has not reviewed the Proposed Personnel Policy please do so and get back to her with any changes.

STORM SEWER PROJECT: The Borough Manager said she did receive word from County Planning that the Borough did receive the monies for the Waterford Street Storm Sewer Project. She said at this time they are waiting for the monies to come in before we can proceed with the project.

POLICE INTERVIEWS: The Borough Manager said that Chief Pernice, Councillor Steadman and I met with the proposed candidates. She said the two names we will be bringing before Borough Council to consider hiring as part-time police officers are Kevin Clark and Sean Lam.

FIREWORKS: Councillor McCrillis said he is wondering who pays the \$12,000 for the Fireworks.

The Borough Manager said that the Borough pays for the Fireworks. She said last year we received \$5,000 from the Union City Community Foundation and \$2,000 from Parker Hanlin.

QUICKBOOKS: Councillor McCrillis said we need to consider getting QuickBooks for the Borough.

President Brumagin said that is what the Water Authority uses.

He said he will give the Borough Manager information on where they purchased QuickBooks and also about attending a class.

SUPERVISORY TRAINING: Councillor Steadman said he is wondering about setting up supervisory training for Paul and David.

The Borough Manager said she received information from the Corry Higher Ed on a Supervisory Training program which is sponsored through the Manufacturer's Association. She said this is a five course class.

She said she will get a cost and get them both signed up.

ADJOURNMENT: The meeting adjourned at 7:011 P.M.

ATTEST: _____
Borough Manager