

**MINUTES**  
**UNION CITY BOROUGH COUNCIL**  
**FEBRUARY 10<sup>TH</sup>, 2015**

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The meeting of the Union City Borough Council was called to order at 7:00 P.M. by Vice-President McCrillis. The meeting was held at the Union City Area High School Cafeteria.

Councilors present were Conklin, Hoban, Kolaja, McCrillis and Steadman. Councilor Brumagin was absent.

Officials present were Borough Manager Cheryl Capela, Mayor Bob King, Officer in Charge George Barber and Solicitor Timothy Wachter.

Visitors present were Roy Hanks and Ahmed and Sharon Syed.

**APPROVAL OF AGENDA:** It was moved by Councillor Hoban and seconded by Councillor Steadman to adopt the agenda as amended. Motion carried.

**MOTION ON MINUTES:** It was moved by Councillor Conklin and seconded by Councillor Kolaja that all Councillors having read the Council Meeting held January 15<sup>th</sup>, 2015, be approved. Motion carried.

**MOTION ON SECRETARY'S REPORT:** It was moved by Councillor Hoban and seconded by Councillor Kolaja that the Secretary's Report be accepted and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councillor Hoban and seconded by Councillor Conklin that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**WINTER FUN DAY:** Sharon Syed said she went to the Winter Fun Day event and she would

like to commend the Parks and Recreation Commission for putting on a nice event for the families.

**MAIN STREET SNOW REMOVAL:** Sharon Syed asked if the streets department will be removing

snow along the business section of town.

Councillor Steadman said it will probably not happen this year. He said the Borough has no place to dump the snow.

Sharon Syed said with the snow being pushed in the intersection of First Avenue and South Street, it is getting harder to shovel through it.

She said with so much snow, people are parking further out onto the road.

**MAYOR:** The Mayor said he has an article that was passed out to Borough Council in regards to

a drug given to overdose individuals. He said a County paid the cost for their Police

Departments to have this drug on hand whenever they come across an individual who

has overdosed. He said this might be something that we might want to consider

purchasing for our police department.

The Mayor said a Civil Service Class is coming up and he would like permission to send

some of the Civil Service Members to this class.

**COUNCIL TO APPROVE A RESOLUTION APPOINTING KAREN L. COE AS THE DEPUTY TAX COLLECTOR FOR THE BOROUGH OF UNION CITY:**

The Resolution appointing Karen L. Coe as

the Deputy Tax Collector for the Borough of Union City was read by the Borough

Manager.

**MOTION TO APPROVE RESOLUTION APPOINTING KAREN L. COE AS THE DEPUTY TAX COLLECTOR FOR THE BOROUGH OF UNION CITY:** It

was moved by Councillor Hoban and

seconded by Councillor Conklin to approve the Resolution appointing Karen L. Coe

as the Deputy Tax Collector for the Borough of Union City. A roll call vote was taken.

All Councillors voted yea. Motion carried.

**PENNSYLVANIA DEPARTMENT OF TRANSPORTATION:** The Borough Manager said she

received a letter from the Pennsylvania Department of Transportation notifying

municipalities that Penndot will be contracting with Tri-State Traffic Data, to

collect traffic data on municipally owned roads within Erie County.

She said they have randomly selected count locations. She said the three count

locations for the Borough of Union City is Miles Street from beginning intersection

Route 8 and ending at Kilburn Street, Graves Street beginning intersection Dowman

Street and ending at Liberty Street, Parade Street beginning intersection of Washington

and ending at Cherry Street. She said this will take place between March and June of

this year.

**PUBLIC WORKS:** Councillor Steadman the streets department has been taking care of snow

removal. He said he feels they have done a great job this winter.

**INFORMATIONAL SUMMARY:** There being no objection, the Informational Summary will

stand approved and be made a part of the minutes of this meeting.

**EXECUTIVE SESSION:** Vice-President McCrillis called for an Executive Session at 7:17 P.M.

to discuss personnel. Council reconvened at 7:51 P.M.

**MOTION TO DIRECT THE BOROUGH MANAGER TO SEND A LETTER TO PART-TIME POLICE OFFICER CANDIDATE NOTIFYING HIM THAT ALL TESTING/CERTIFICATIONS MUST BE COMPLETED AND FORWARDED TO THE BOROUGH MANAGER'S OFFICE NO LATER THAN MONDAY, MARCH 9<sup>TH</sup>, 2015:** It was moved by Councillor Conklin and seconded by

Councillor Kolaja to direct the Borough Manager to send a letter to part-time police

officer candidate notifying him that all testing/certifications must be completed and

forwarded to the Borough Manager's Office no later than Monday, March 9<sup>th</sup>, 2015.

Motion carried.

**ADJOURNMENT:** It was moved by Councillor Kolaja and seconded by Councillor Conklin

that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:52 P.M.

ATTEST: \_\_\_\_\_  
Borough Manager