

**MINUTES**  
**UNION CITY BOROUGH REORGANIZATIONAL MEETING**  
**JANUARY 6<sup>TH</sup>, 2014**

Vision Statement: "The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values."

The Reorganizational Meeting was called to order at 7:01 P.M. by President Brumagin. The meeting was held at the City Building.

Councillors present were Brumagin, Hoban, Kolaja, McCrillis and Steadman. Councillor Bowes was absent.

Officials present were Borough Manager Cheryl Capela.

Visitors present were Bob King, Phil Conklin, Jr. and Allison Fogle.

**MOTION ON MINUTES:** It was moved by Councillor Hoban and seconded by

Councillor Brumagin that all Councillors having read the Work Session

held November 26<sup>th</sup>, 2013, Council Meeting held December 10<sup>th</sup>, 2013

and the Special Meeting held December 30<sup>th</sup>, 2013, be approved.

Motion carried.

**MOTION ON SECRETARY'S REPORT:** It was moved by Councillor Hoban and

seconded by Councillor Kolaja that the Secretary's Report be accepted

and made a part of the minutes of this meeting. Motion carried.

**MOTION ON BILLS:** It was moved by Councillor Hoban and seconded by Councillor McCrillis that the unpaid bills be ordered paid and those paid be approved. Motion carried.

**MAYOR SWEARS IN NEW COUNCILLORS:** Mayor Bob King swears in Daniel Hoban, Braden McCrillis and Phillip Conklin, Jr. as Councillors.

**PRESIDENT BRUMAGIN VACATES CHAIR TO MAYOR BOB KING:** President Brumagin vacates his chair to Mayor Bob King.

**NOMINATIONS FOR PRESIDENT:** Mayor Bob King opens the floor for nominations for President of Borough Council.

Councillor Hoban nominates Daniel Brumagin as President of Borough Council.

**MOTION TO CLOSE NOMINATIONS FOR PRESIDENT OF BOROUGH COUNCIL:**

It was moved by Councillor Hoban and seconded by Councillor McCrillis that the nominations for President be closed. Motion carried.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF PRESIDENT:** Mayor Bob King calls for a roll call vote for the Office of President. Councillor Conklin,

Hoban, Kolaja, McCrillis and Steadman voted yea. Councillor Brumagin abstained. Motion carried.

Mayor Bob King said Daniel Brumagin is now President of Borough Council.

**NOMINATIONS FOR VICE-PRESIDENT:** Mayor Bob King opens the floor for nominations for Vice-President of Borough Council.

Councillor Steadman nominates Braden McCrillis as Vice-President of Borough Council.

**MOTION TO CLOSE NOMINATIONS FOR VICE-PRESIDENT OF BOROUGH COUNCIL:** It was moved by Councillor Brumagin and seconded by

Councillor Hoban that the nominations for Vice-President be closed.

Motion carried.

**MAYOR CALLS FOR A VOTE FOR THE OFFICE OF VICE-PRESIDENT OF BOROUGH COUNCIL:** Mayor Bob King calls for a roll call vote for the office of Vice-President

of Borough Council. Councillor Brumagin, Conklin, Hoban, Kolaja and

Steadman voted yea. Councillor McCrillis abstained. Motion carried.

Mayor Bob King said Daniel Brumagin is now Vice-President of Borough Council.

**MAYOR RELINQUISHES CHAIR TO PRESIDENT OF BOROUGH COUNCIL:** Mayor

Bob King relinquishes his chair to President Brumagin.

**PRESIDENT PRO-TEM:** President Brumagin said Borough Council needs to

appoint a President Pro-Tem in the event the President and Vice-President

is not in attendance at a Council Meeting.

Councillor Hoban nominates Dustin Kolaja as President Pro-Tem.

**MOTION TO APPOINT DUSTIN KOLAJA PRESIDENT PRO-TEM:**

It was moved

by Councillor Hoban and seconded by Councillor Steadman to appoint

Councillor Kolaja as President Pro-Tem. Councillor Brumagin, Conklin,

Hoban, McCrillis and Steadman voted yea. Councillor Kolaja abstained.

Motion carried.

**PRESIDENT TO APPOINT DIRECTORSHIPS:** President Brumagin said the

Directorships are as follows:

The President of Borough Council is over Administration.  
 Director of Public Safety appointed to Councillor Kolaja.  
 Director of Public Works appointed to Councillor Steadman.  
 Director of Parks and Recreation appointed to Councillor Conklin.

Director of Finance appointed to Councillor McCrillis.

Director of Personnel and Planning appointed to Councillor Hoban.

**MOTION TO APPROVE BOROUGH OFFICIAL'S EXPENSES:** It was moved by

Councillor Kolaja and seconded by Councillor McCrillis that the Borough

Official's expenses and/or employees be paid by the Borough when

said officials and/or employees attend any function related to their

duties or make any trips which are in the best interest of the Borough

at the mileage rate of IRS mileage allowance and all other expenses will

require approval from Borough Council. Motion carried.

**MOTION TO APPOINT CHERYL CAPELA BOROUGH SECRETARY/TREASURER:** It

was moved by Councillor Brumagin and seconded by Councillor Hoban that

Cheryl Capela be appointed Borough Secretary/Treasurer for the years

2014 and 2015. Motion carried.

**MOTION TO APPROVE DAY AND TIME OF MONTHLY COUNCIL MEETINGS AND WORK SESSIONS:** It was moved by Councillor McCrillis and seconded by

Councillor Steadman that the regular Council Meetings held on the

2<sup>nd</sup> Tuesday of each month at the Union City Area High School Large

Group Instruction Room at 7:00 P.M. and the Work Sessions to be

held on the 4<sup>th</sup> Tuesday of each month at the City Building at 7:00 P.M.

Motion carried.

**ADJOURNMENT:** It was moved by Councillor Kolaja and seconded by Councillor

Hoban that the meetings be adjourned. Motion carried.

The meeting adjourned at 7:25 P.M.

ATTEST: \_\_\_\_\_  
Borough Manager