The

# Borough of Union City

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# Public Works Laborer

The Borough seeks a Public Works Laborer (skilled laborer preferred) to join its team and contribute to the ongoing care and improvement of local infrastructure. This is an excellent opportunity for someone who values teamwork, community service, and making a direct impact on the place they call home. This is a full-time, hands-on position with potential for advancement into a supervisory role for candidates demonstrating leadership ability, reliability, and professional growth.

## POSITION OVERVIEW

**Hands on Work**

**Community Impact**

**Team Environment**

**Growth Potential**

# Borough of Union City

## Public Works Laborer

## Key Responsibilities

- Operate Borough vehicles and equipment (dump trucks, pickups, utility vehicles, compressors, saws, pumps, etc.).
- Perform street and infrastructure maintenance: pavement cutting, ditch digging, pipe laying/backfilling, stormwater system work, and street sign installation/ repair.
- Maintain Borough parks and properties: mowing, trimming, landscaping, and general upkeep.
- Perform building maintenance and repairs such as painting and cleaning.
- Conduct preventive maintenance on equipment; maintain records and report needed repairs.
- Work as part of a team while following all safety and security protocols.
- Other duties as assigned by the Public Works Street Supervisor.

# Borough of Union City

## Public Works Laborer

## Community Profile

Nestled in the heart of Erie County, Pennsylvania, the Borough of Union City offers small-town charm with a strong sense of community and a proud industrial heritage. Home to approximately 3,000 residents, Union City is known for its close-knit neighborhoods, historic architecture, and commitment to maintaining a high quality of life for residents and businesses alike.

Founded in the early 19th century, Union City developed as a hub for manufacturing and rail transportation, and it continues to value its rich history while embracing modern progress. The Borough features a traditional downtown, locally owned businesses, and convenient access to surrounding employment centers in Erie and Crawford Counties.

Union City operates under the Borough Code with an elected council and mayor, supported by dedicated administrative and public works staff. The Borough provides essential municipal services including street maintenance, parks and recreation, and public safety through its police and volunteer fire departments. With its affordable housing, good schools, and family-friendly atmosphere, Union City remains an attractive place to live and work.

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## Public Works Laborer

## Qualifications & Skills

- High school diploma or GED.
- U.S. citizenship and valid PA driver's license (CDL preferred or ability to obtain).
- Ability to perform heavy manual labor for extended periods in all weather conditions.
- Strong work ethic; thrives on completing tasks and supporting team goals.
- Comfortable with structured tasks and steady work routines.
- Willingness to learn and grow into future supervisory responsibilities.

# Borough of Union City

## Public Works Laborer

## Salary & Benefits

Competitive pay is based on experience and qualifications:

- Starting Range (Unskilled): $19.50 – $21.50/hour
- Experienced/Top-Out: $23 – $24/hour
- Skilled/CDL: $23 – $25/hour (Top-Out $28 – $30/hour)
- Additional Premiums: CDL/heavy equipment pay differential, and overtime in accordance with applicable statutes.

Benefits include health insurance, vision, dental, life and disability insurance, retirement contributions, paid time off, and advancement opportunities.

## Work Environment

- Frequent outdoor work in varying weather conditions.
- Regular lifting (up to 40 lbs frequently; up to 100 lbs occasionally).
- Use of protective equipment (steel-toed boots, hard hats, safety goggles).
- Exposure to noise, vibration, and occasional fumes or airborne particles

# Borough of Union City

## Public Works Laborer

## Application Process

Interested candidates should submit a **resume and cover letter** to Chelsea at search@kafferlinstrategies.com. Initial screening interviews will be conducted by Kafferlin Strategies. Finalists will meet with Borough Manager and members of Council before final selection

For more information, contact:

Chelsea Puff

search@kafferlinstrategies.com (814) 563-3394

**Equal Opportunity Statement**

The Borough of Union City is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other legally protected status. Accommodations are available upon request.