

**AGENDA
UNION CITY BOROUGH
OCTOBER 27, 2020**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The Council Meeting for the Borough of Union City was called to order at 6:00 P.M. by Councilor Brumagin. The meeting was held at the Union City Borough Building, 13 South Main Street, Union City.

COUNCILORS PRESENT were Brumagin, Hoban, Bowes, Joyce and by phone Cross. McGuire was absent.

OFFICIALS PRESENT were Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice.

APPROVAL OF AGENDA: It was moved by Councilor Joyce and seconded by Councilor Hoban to adopt the agenda as amended adding Zoning Officer under Personnel. Motion carried unanimously.

HEARING OF THE VISITORS: There were no comments.

CODE ENFORCEMENT: A demo permit was issued for 47 East High Street.

COMPLAINT FORMS: Council reviewed resolved complaint forms and had no questions.

MAYOR NATALIE WILMOTH: The Mayor had no reports or recommendations.

POLICE CHIEF: Police Chief had nothing to report.

STREETS: The Street Supervisor was absent and there was nothing to report.

BOROUGH SECRETARY: The Borough was notified by the DCNR that they were awarded the grant for Greenways & Trails for a Feasibility Study for a French Creek Path in the amount of \$32,500. There is a match required of \$32,500 which funding is still be sought.

PENNDOT UPDATE: PennDOT reported bids were received and selected for the traffic signal project that is scheduled to start in spring of 2021. They came in \$70,000 under what was projected.

RENAISSANCE GRANT: Received a request for an extension to spring of 2021 for a property having difficulty completing the project because of a shortage of materials from the effects of the pandemic. Council agreed to the extension if they continued to work on it as long as possible this year and then complete in spring of 2021.

ZONING BOARD: Still a vacancy on the Zoning Board.

CIVIL SERVICE BOARD: It was reported that there will be a vacancy on the Civil Service Board also.

ERIE AREA COG: Meeting will be November 4, 2020 and discuss the 2021 Budget Proposal.

STORMWATER MANAGEMENT ORDINANCE: An application from a property owner on Prospect Street was received for Stormwater Management. It is being reviewed by Jeff Kordes with GPI.

ADMINISTRATIVE: Administration had no reports or recommendations.

EMS, FIRE & EMERGENCY MANAGEMENT CO-ORDINATOR: The Liaison for EMS/Fire was not present.

PARKS AND RECREATION: The Liaison for Parks and Recreation reminded that Trick-or-Treating is Saturday, October 31st from 6:00 – 8:00 PM.

FINANCE: The Liaison of Finance had no reports or recommendations.

PERSONNEL AND PLANNING: The Liaison of Personnel and Planning provided information from the interview with Jason Sayers. The Personnel Committee is recommending the position of Zoning Officer be offered to Jason Sayers at \$400/month. He would be required to attend one Council meeting a month and any other meetings that a Zoning Officer would be required.

MOTION TO OFFER THE POSITION OF ZONING OFFICER TO JASON SAYERS AT THE PAY OF \$400/MONTH. It was moved by Councilor Hoban and seconded by Councilor Joyce to offer the position of Zoning Officer to Jason Sayers at the pay of \$400/month. Motion carried unanimously.

MOTION TO ASK DENNIS PLOSS, PREVIOUS ZONING OFFICER, TO WORK AS A ZONING CONSULTANT FOR THE NEXT 3-6 MONTHS FOR \$150/MONTH. It was moved by Councilor Hoban and Councilor Joyce to ask Dennis Ploss, previous Zoning Officer, to work as a zoning consultant for the next 3-6 months for \$150/month. Motion carried unanimously.

EXECUTIVE SESSION: Council was in Executive Session to discuss personnel from 6:35 – 8:00 PM.

MOTION TO PROMOTE CINDY WELLS TO THE POSITION OF BOROUGH MANAGER/SECRETARY/TREASURER EFFECTIVE IMMEDIATELY AT THE AMOUNT OF WAGES DISCUSSED. It was moved by Councilor Bowes and seconded by Councilor Hoban to promote Cindy Wells to the position of Borough Manager/Secretary/Treasurer effective immediately at the amount of wages discussed. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Hoban and seconded by Councilor Joyce that the meeting be adjourned. The meeting adjourned at 8:13 P.M._

ATTEST