

**MINUTES
UNION CITY BOROUGH
AUGUST 28, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:00 P.M. by Councilor Hoban. The meeting was held at Union City Borough Building.

Councilors present were Hoban, Steadman, McGuire and Cross. Brumagin and Kolaja were absent.

Officials present were Mayor Natalie Wilmoth, Borough Secretary Cindy Wells, Police Chief David Pernice, Streets Supervisor Bob Phillips.

VISITORS PRESENT: See the sign-in sheet.

APPROVAL OF AGENDA: It was moved by Councilor Steadman and seconded by Councilor Cross that the agenda stands approved as presented. Motion carried unanimously.

HEARING OF THE VISITORS: There were no visitors that wished to speak.

COMPLAINT FORMS: Council reviewed the completed complaint forms. There were no questions.

MAYOR: The Mayor wanted to thank Bob and the Streets Department for all the work done for the Summer Fun Day. There were over 100 in attendance for the picnic and everyone had a great time.

POLICE SCHEDULE: A Police Department schedule was shown to Council for the month of September and a possible shortage was discussed.

BOROUGH SECRETARY:

BUILDING CODE OFFICIAL: A reminder that Council will need to appoint a Building Code Official by year end.

UC PUBLIC LIBRARY BOARD OF TRUSTEES: Letter was received from the Library that Cathy Smith will be replacing Trustee, Joy Luebbert who resigned.

PA SEA GRANT - COG TREE VITALIZE: Dave Skellie from EC Planning and Sarah Galloway, arborist for the City of Erie, were in town and looked at the locations for the trees giving suggestions for the type and size of trees at each location. Someone will be in town and mark each of the locations where the trees will be planted.

For the trees at West High Street they recommend only placing 11-12 trees in the same space because of poles and signs currently in place. They have also said that any trees placed in any of the previous locations would need the chips/dirt removed and new top soil added. In the Industrial Lot they don't recommend removing either tree they suggest trimming the trees. The three trees being removed near the Moose Club, they do not recommend any trees to replace them at this time because it looks like other work is still being completed.

COMMUNITY DEVELOPMENT BLOCK GRANT: The application was submitted and EC Planning unanimously agreed to increase it to \$179,000.

FRESH PAINT DAYS GRANT: Still trying to locate a lift, the CMA Church has men that have volunteered.

REVIEW A RESIDENT REQUEST FOR SPECIFIED PARKING: There is no off-street parking and the property owner is requesting a permanent spot in front of the house. Council reviewed pictures of the area. However, it has not been their practice to grant these requests because it restricts the Streets Department the ability to maintain the streets, especially in the winter when plowing. Therefore, the request was denied.

MOTION TO PASS A RESOLUTION FOR THE MULTIMODAL TRANSPORTATION FUND GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR SIDEWALKS AND CURBS AND DESIGNATE DANIEL BRUMAGIN AND CINDY WELLS TO EXECUTE DOCUMENTS AND AGREEMENTS. It was moved by Councilor McGuire and seconded by Councilor Cross to pass a resolution for the Multimodal Transportation Fund Grant from the Commonwealth Financing Authority to be used for sidewalks and curbs and designate Daniel Brumagin and Cindy Wells to execute documents and agreements. Motion carried unanimously.

BOROUGH AUCTION: Council approved scheduling a date for a Borough Auction. They will approve the list of items to be sold and provide a dollar value at a future meeting .

ADMINISTRATION:

ANIMAL REFUSE ORDINANCE: Council discussed the proposed animal refuse ordinance. Chief Pernice is going to review the ordinance and it will be discussed at the next Council meeting.

FINANCE:

COUNCIL TO APPROVE PAYMENT FOR THE RENAISSANCE GRANT:

Council approved a payment from the Renaissance Grant for the completed project at 9 East Street.

COUNCIL TO CERTIFY THE 2019 MINIMUM MUNICIPAL OBLIGATIONS FOR THE NON-UNIFORMED EMPLOYEE PENSION PLAN AND THE POLICE PENSION PLAN:

The amount for the Police Pension is \$0, and the amount for the Non-Uniformed Pension is \$26,950. The MMO's were prepared using the results of the January 1, 2017 actuarial valuations and the 2018 year-to-date payroll information.

MOTION TO CERTIFY THE 2019 MINIMUM MUNICIPAL OBLIGATIONS FOR THE NON-UNIFORMED EMPLOYEE PENSION PLAN AND THE POLICE PENSION PLAN OF THE BOROUGH OF UNION CITY.

A motion was made by Councilor McGuire and seconded by Councilor Steadman to certify the 2019 Minimum Municipal obligations for the non-uniformed Employee Pension Plan and the Police Pension Plan of the Borough of Union City. Motion carried unanimously.

PUBLIC SAFETY: Chief Pernice wanted to thank the officers for all that they do. He received an email commending the officers for the work they do.

POLICE VEHICLES: Chief Pernice mentioned that Car 1 had over \$1,000 in repairs over the last year. Both of the Ford Crown Victoria's are the same age. Because of the amount of repairs that have been needed he will be proposing a new vehicle in the 2019 budget.

PARKS AND RECREATION: Riley would like a list of Parks & Recreation members along with their phone numbers. Cindy will email the information.

ERIE COUNTY DEPARTMENT OF PLANNING - PARKS: There is a survey that they are asking residents to complete. The site is listed on the Informational Summary. It takes less than five minutes to complete and would be beneficial for the Borough to give as much feed-back as possible.

PUBLIC WORKS:

APPLICATION FOR ROAD PERMIT & BOND: Council reviewed the application and ordinance.

There were questions concerning the liability insurance coverage. Cindy will email the Solicitor and get a list of his concerns. This will be discussed at the next Council meeting.

ODELL STREET PROJECT: Odell Street is nearing completion. There are two 20' crossovers, gravel application, grading, & brine application and then it will be completed.

COUNCIL TO DISCUSS THE SEAL COAT PROJECTS: Council will review the quotes for Seal Coat projects.

MOTION TO ACCEPT THE PROPOSAL FROM RUSSELL STANDARD FOR THE SEAL COAT APPLICATION ON SHORT STREET, HUNTER AVENUE, AND NEW STREET. It was moved by

Councilor Cross and seconded by Councilor McGuire moved to accept the proposal from Russell Standard for the seal coat applications on Short Street, Hunter Avenue, and New Street. Motion carried, Councilor Steadman opposed.

INFORMATIONAL SUMMARY: It was moved by Councilor McGuire and seconded by Councilor Steadman to approve the Informational Summary and be made part of the minutes. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor McGuire and seconded by Councilor Cross that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 7:07 P.M.

EXECUTIVE SESSION: To discuss personnel with no action to be taken. Executive Session started at 7:07 PM and dismissed at 7:45 PM.

ATTEST