

**MINUTES
UNION CITY BOROUGH
APRIL 24, 2018**

VISION STATEMENT: “The Union City area is a thriving rural community of families, businesses and organizations dedicated to encouraging growth while maintaining small town values.”

The meeting of the Union City Borough Council was called to order at 6:14 P.M. by President Brumagin. The meeting was held at Union City Borough Building

Councilors present were Brumagin, Steadman, Kolaja, and McGuire. Absent were Conklin and Hoban.

Officials present were Mayor Wilmoth, Borough Secretary Cindy Wells, Police Chief Pernice, and Street Supervisor Bob Phillips.

See the sign-in sheet for the visitors who were present.

APPROVAL OF AGENDA: It was moved by Councilor Kolaja and seconded by Councilor Steadman that the agenda stands approved as presented. Motion carried unanimously.

MOTION ON MINUTES: It was moved by Councilor McGuire and seconded by Councilor Kolaja that all Councilors having read the minutes from the meeting held April 10, 2018 be approved. Motion carried unanimously.

UNION CITY HISTORICAL SOCIETY: Shirley Seidler wanted to let Council know that they received the notice from them concerning the disposition of artifacts. She wanted to know what the role of the Museum Commission was and if Council was going to appoint the members to the Commission. Councilor Brumagin explained that it hadn't been done for several years but it was typically done at the re-organizational meeting in January but had been missed. The Historical Society would make recommendations for members of the Commission and whoever was appointed would be someone that would be involved with the Museum.

Shirley stated that they had found some letters from several years ago and questioned the non-profit status of the Museum if there was a Commission appointed. Councilor Brumagin stated he would check with the Solicitor regarding that.

The Borough Secretary stated that she had talked to Floyd Metzger, as requested at the last council meeting, and he said he is willing to help select items to insure. He would let Cindy know when he would be in town and available.

Shirley mentioned the museum would like to be put on the list for bus tours and wanted to know about parking. It was stated they could park on Main Street. If there was a tour coming they could notify the Police Department.

RACCOON REFUSE: Ernest Sell wanted to discuss the status of the Solid Waste Transfer Station

at the old Ethan Allen property. He has meet with several property owners and they have all been fine with locating it there. His intent is to have a fence around the transfer station. In the front lot, he plans to remove the silo and the partial building currently there and make that end parking. The front portion would be planted to grass and trees and have benches, but not playground equipment. They would like to put driveway access down the north side for access to the Miles Street property. On the Miles Street property (there are 3 lots) the transfer station would be located where the current building is. The DEP does not allow them to empty garbage on the floor and leave it there. They intend to have an e-recycle centralized. Possibly in the future they would bale plastic and cardboard. Ernest asked if the Borough had any needs that could be met with the lot between Lincoln and Concord. It was mentioned having recycling for branches, leaves, grass clippings. They may be able to do something in the future. Currently they are waiting for a Public Hearing to be scheduled by the Zoning Board.

MAYOR: The Mayor wanted to thank the Streets Department for so promptly taking care of a problem she reported on West High Street.

The Police Department will be sponsoring Clean-Up the Streets day on May 19, 2018 from 10:00-1:00. Supplies and refreshments will be provided. It was suggested it be announced on the Meadville radio station. Cindy Wells will contact them.

SEAWOLVES TICKETS: Four tickets for 2018 upper box seats for Seawolves games were received from WWCB 1370 AM after an ad was placed on the placemats for the bus route. It was decided to use them as a prize at National Night Out.

EMAIL FROM AMY MURDOCK, ERIE COUNTY DEPT OF PLANNING: Amy requested a “Listening Session” with Council on Thursday, May 10, 2018. Council agreed to meet at the UCAHS LGI room.

ECGRA MEETING - RIDGE POLICY GROUP: The Borough Secretary Cindy Wells will be attending a meeting on Thursday, April 26, 2018 with ECGRA and the Ridge Policy Group.

MISSION MAIN STREET GRANT: Applications are due this Friday. The application for the Borough City Building will be for painting the trim on the front of the City Building, restoration of the lights, and new garage door. The total price for the work will be approximately \$5,596. With the grant, the cost will be \$2,798. Council agreed to submit the application.

ANCHOR BUILDING GRANT: ECGRA announced the Anchor Building Grant. Melinda from Preservation Erie will help with the application. The Borough can apply for \$100,000 and we would need a match which we could apply for the Keystone Preservation Grant again next March for \$100,000. That would give us our matching funds. The money could be put into the City Building. We have already applied to the 2018 Keystone Grant and will find out in October 2018 if we are going to receive the \$25,000 for a downtown plan to be completed. Once you receive a Keystone Grant they tend to continue to follow through on completing the plan. Council agreed to apply for the Anchor Building Grant and work with Preservation Erie.

DCNR REPRESENTATIVE: The DCNR offers services for Hazardous Tree Evaluation, forest resource assessment, and possibly the banks of French Creek. Council agreed to contact them and utilize their services.

DCED GREENWAYS GRANT: Council agreed to apply to the DNCR Greenways Grant for approximately \$50,000 for a Comprehensive Master Plan for the parks.

PUBLIC SAFETY:

UCVFD ANTIQUE TRUCK AGREEMENT: The agreement for the Fire Department was emailed to Council. Councilor Steadman will give the agreement to the UCVFD. The Borough Secretary will find out about the title and if we can get a replacement. This title is an old style title that could be framed.

PUBLIC WORKS:

JR EQUIPMENT OPERATOR: We have received eight applications. At the last meeting it was determined that the Street Supervisor, Councilor Conklin, and Councilor McGuire would review the applications. Nothing has been done yet, but Councilor McGuire will start the process of reviewing the applications and conducting interviews.

STREET SWEEPER REPAIR: The new steering arm has been installed and the sweeper has been inspected.

TIME CLOCK: The new time clock has been installed at the Borough garage and is being used.

ADMINISTRATION:

MOTION TO APPROVE AMENDING ORDINANCE 1049 SECTION I TO NO PARKING ON THE SOUTHSIDE OF MARKET STREET FROM NORTH MAIN TO THE ENTRANCE OF MUNICIPAL LOT ONE AND SECTION IV NOT ALLOWING PARKING ON CENTER STREET FROM 15TH OF NOVEMBER THROUGH THE 15TH OF APRIL. It was moved by Councilor Kolaja and seconded by

Councilor Steadman to approve amending ordinance 1049 Section I to no parking on the southside of Market Street from North Main to the entrance of Municipal Lot one and Section IV not allowing parking on Center Street from 15th of November through the 15th of April. Motion carried unanimously.

It was questioned if it should be Lot 1 or Lot 2. The Borough Secretary will check into it.

PER CAPITA TAX: It was discussed if the Per Capita Tax could be eliminated for senior citizens.

It is not known how much money is received from senior citizens. Research will be done to determine what the dollar amounts are. Also, it should be discussed with the school.

APPROVE A VOTING DELEGATE FOR THE PSAB CONFERENCE. This is for the purpose of electing

Officers in the Association and voting on proposed resolutions and policies.

MOTION TO APPOINT CINDY WELLS TO BE THE VOITING DELEGATE FOR THE PSAB CONFERENCE. It was moved by Councilor Kolaja and seconded by Councilor McGuire to

appoint Cindy Wells to be the Voting Delegate for the PSAB Conference. Motion carried unanimously.

PUBLIC HEARING FOR THE PROPOSED ZONING ORDINANCE: There will be a Public Hearing on May 8, 2018 at 6:30 in the LGI Room.

PUBLIC HEARING FOR THE NON-UNIFORM PENSION OF CHERYL CAPELA: Public Hearing on May 22, 2018 at 5:30 at the City Building.

NATURAL GAS SUPPLIER: Discuss changing natural gas supplier to Mid-American Natural Resources, LLC, a sister company of EMKEY.

MOTION TO CHANGE THE NATURAL GAS SUPPLIER FOR THE BOROUGH TO MID-AMERICAN NATURAL RESOURCES, LLC A SISTER COMPANY OF EMKEY. It was moved by Councilor McGuire and seconded by Councilor Kolaja to change the natural gas supplier for the Borough to Mid-American Natural Resources, LLC, a sister company of EMKEY.

POLICY MANUAL: Council to discuss the proposed Policy Manual.

MOTION WAS MADE TO TABLE THE DISCUSSION OF THE POLICY MANUAL UNTIL THE NEXT COUNCIL MEETING. It was moved by Councilor Kolaja and seconded by Councilor McGuire to table the discussion of the Policy Manual. Motion carried unanimously.

ADJOURNMENT: It was moved by Councilor Kolaja and seconded by Councilor McGuire that the meeting be adjourned.

The meeting adjourned at 7:42 P.M.

ATTEST