

Union City Municipal Authority (UCMA)
29 South Main St. Union City, Pa
August 12, 2010
Regular Monthly Meeting

The regular monthly meeting of the Union City Municipal Authority was called to order at 5:03 on Thursday August 12, 2010. Those in attendance were: Board Members, Thelma Morgan, Mike Wienczkowski and Dustin Kolaja. Solicitor Tim Wachter, Engineer Gus Maas, Manager Terry Shrout, Admin Assistant Laurie Galinsky, Guests Tom Morgan, Nancy Brumagin and Judy Lewis.

Terry Shrout asked if everyone is receiving their minutes through email. Everyone present said they had received theirs. Mike Wienczkowski made the motion to approve the minutes from the July 8, 2010 meeting, Dustin Kolaja seconded. Motion carried.

The floor was opened for public comments. There were none.

Board went into executive session at 5:05.
Returned at 5:52

MANAGER'S REPORT:

- Lease agreement for our Administrative space needs to be revisited. Do we have a signed copy of the current lease? Dustin thinks he may have a signed copy. Pat Uber wants to have a 1 year lease before he makes any more modification to our office space. Terry has concerns about snow removal (if we do it, will we open ourselves up to liability issues if someone falls?) and the landlord's proof of insurance. We need to address these issues before we sign a new lease.
- Willow Street manhole was finished on July 19th. There have been some complaints about odors near/in Caflish Park, but no source has been found. The manholes have been sealed with lid liners.
- Reservoir trash removal update; Terry sent a letter to Fred Litzel on July 14. He had no formal response to his letter, however, the grass has been mowed 2-3 times and the road has been repaired. All of the weeds have been taken care of also.
- Terry has been working on job descriptions for the employee manual. He has two done so far, and when all are done Tim Wachter will review. They will then be presented in executive session for Board approval.
- Terry brought up a number of repairs that need done at the sewage treatment plant. The aerobic digester needs an entire bank of diffusers replaced. They were removed several years ago. Mike Wienczkowski voiced concerns about the use of aeration at the sewage treatment plant and why were we not using aeration at the reservoir. Terry explained that it is a completely different application.

Aeration at the sewage treatment plant aids the bacteria in breaking down the sludge and helps to control odors. The costs of all of the repairs at the sewage treatment plant are: \$3,249.00 for Diffusers, Blower parts at \$717.00.

The trickling filter also needs some repairs. The seal needs to be replaced on the center column. Terry has concerns that a significant percentage of the water is passing through and not getting treated. The old mercury seal was replaced in 1989. The new parts will be \$3,666.00 if we do the repair ourselves, and approximately \$20,000.00 if a contractor is hired. We need to address this issue now before it fails and we become organically overloaded. There is also a spare blower that was removed when it failed some years ago and has never been rebuilt. It needs to be repaired so that we have a spare available in case a blower in use now fails. The cost of the blower rebuild is \$1,697.00. The total of all these repairs is \$9,329.00. We budgeted \$8,000.00 for the year.

- Update on an alternative water source: Terry has a meeting tomorrow (13th) with our geologist to visit some potential well sites. He wants to understand why they want to test-boar at these particular sites, so that we are not paying to drill holes just to for the sake of drilling holes. They were encouraged by an old well that was on the fish commission's property. The chemical analysis and flow were both deemed to be good.
- Smoke and dye testing is to begin next week. Pre-construction meeting is on Monday the 16th. Testing will probably start on Tuesday. We have advertised this testing in the Corry Journal and Express this week.

ENGINEER'S REPORT:

- At the water treatment plant, Pre-chlorination was eliminated for approximately 10 days. It was noticed that the manganese levels started to climb. Manganese is not a health hazard but is a regulated aesthetic parameter that typically shows up as black stains on plumbing fixtures. The DEP requested that we start the pre-chlorination again. Gus is concerned about staying in compliance, which puts even more emphasis on finding an alternate water source.
- Warden & Putnam Street project is in progress. We are monitoring. As Terry has said, Smoke and dye testing is to start next week.
- H2O project bore testing for the new water storage tank has been completed. Gus is waiting for the geo-technical reports. They will be focusing on getting the design work done for the storage tank and raw water line and getting them permitted so that it can be put out to bid the first part of next year.
- After the smoke and dye tests are complete, the company will put together a report of their findings and we will be responsible for enforcing the required repairs. Tim Wachter stated that Borough Council had approved an ordinance making it illegal to have storm and ground water connections to the sanitary sewer system.

- We have to submit a report by the end of the year to the DEP about our direction for the water plant compliance issue, and submit the results of the smoke and dye tests under our CAP at the sewage treatment plant.
- Mike Wienczkowski questioned Gus on getting the aeration system working at the reservoir. Gus explained that we do not have the permits needed and the electrical power to run an aeration system that would be big enough. Dustin Kolaja asked if we had applied for a permit, and was told that we had not. Terry had read a letter at the June board meeting from the DEP, dated May 4, 2010 stating the concerns they have with our aeration system. The feasibility of using aeration in the H2O project on a more appropriate scale was mentioned again.

SOLICITOR’S REPORT: Tim Wachter had nothing to report.

Bills were reviewed and Mike Wienczkowski made a motion to approve, Kolaja seconded. All in favor, motion carried.

UNFINISHED BUSINESS:

- Still waiting on the report from Hill Engineering on the demolition of the old administrative building. Terry wants to pursue negotiation of the sale of the building, as is, to the owners of the restaurant next door. Tim Wachter said he could draw up the necessary paper work.
- Thelma Morgan appointed Dustin Kolaja to the executive committee.

NEW BUSINESS:

Dustin Kolaja wants to have all the hydrants marked with flags. He has marked approx. 44 so far. They have marked some of the hidden hydrants. He would like to purchase approx. 30 more flags. Terry is going to look into the cost, possibly see about some donations from MFG?

Dustin mentioned that we need another SCBA (self contained breathing apparatus). We have one at the water treatment plant but not at the sewage treatment plant. The fire department may have a deal on some that they can pass on to us. He is going to let us know.

Dustin feels that we need to have a scanner in the event of severe weather warnings. Thelma is going to donate one. Dustin will program it for us.

Mike Wienczkowski made the motion to adjourn the meeting, Dustin seconded. All in favor, meeting adjourned at 6:35.

Chairperson

Secretary (Attest)