

Union City Municipal Authority (UCMA)
29 South Main Street, Union City, Pa.
July 8, 2010

The regular meeting of the Union City Municipal Authority was called to order at 5:00 P.M. July 8, 2010 by Thelma Morgan. Those in attendance were Board members: Thelma Morgan, Lou Johnson, Michael Wienczkowski, Nathan DeSimone and Dustin Kolaja. Also in attendance: Manager-Terry ShROUT, Solicitor-Tim Wachter, Engineer-Gus Maas, Admin Assist-Laurie Galinsky, Supervisor-Matt Handley and News reporter-Steve Sears.

Dustin Kolaja made the motion that the minutes from the June 10th meeting be approved, DeSimone Seconded, motion carried.

MANAGERS REPORT:

- Terry ShROUT announced that the new truck was picked up on July 1st. It needs to have a bed liner and strobe light installed.
- Terry gave an update on the Bridge Street project. Both the water line and sewer line are in service.
- Willow Street manhole that was tied into by the Bridge Street project needs to be replaced. Terry has requested bids from 5 different contractors. So far, all he has is \$8500.00 from McLallen Construction. Tim Wachter informed us that only 3 quotes are required if the project is under \$10,000.00.
- Terry had an update on the Consent Order & Agreement. The modified CO&A was executed on June 16th. Hopefully the baffles will be removed from the secondary basin next week and the trial feeding of permanganate will be started.
- Terry had reviewed the latest contract with the Fish Commission for the care of the reservoir. Bob Johnson is only responsible for “policing” the area. However, nothing is being done to maintain the area. Trash cans are not emptied and grass/weeds are not being mowed. Terry suggested that we empty the trash and mow the area because it reflects poorly on our image. Wienczkowski feels that the Fish Commission should be responsible and we shouldn’t do anything and Johnson suggested leaving the reservoir closed. Terry is going to contact the Fish Commission again. In the meantime we will continue to empty the trash. Terry made the suggestion that we could keep track of the hours worked and send a bill to the Commission for the work at the end of the season?
- Terry showed the board members the CCR report and discussed some of the added items. He commented that the response to the request for phone numbers has been positive.
- Ma-Donnas Restaurant has requested public water. Terry met with Donna to help assess the situation. Terry said that she is strapped financially and asked if anyone knew of help for getting the water run to the restaurant. They are a business and would be a good customer, but we cannot set a precedent or be financially responsible. Rough figures put it into the several-thousand-dollar range. Thelma said that they should contact the township. Tim Wachter suggested she get a private contractor to run the lines and get all the appropriate permits under a contractor’s agreement where she would be reimbursed if someone else ties in, but this is not a feasible option at this time.
- ShROUT asked if anyone had questions on the employee manual. Johnson asked if we fell into the federal guidelines for the 90 day sick leave requirements, which Wachter informed us that we were too small of an entity for it to pertain to us. It was emphasized by the Manager that the Manual not only

requires a commitment from the employees to the Authority, but represents the Authority's commitment to its employees.

ENGINEERS REPORT

- Maas informed us that the lowest smoke and dye bid was from Midwest Trenchless Company from Minnesota for \$39,880.00. The second lowest was Sewer Specialty Services, Rochester, NY for \$77,225.00. References were checked for Midwest Trenchless Co. and were satisfactory. Midwest Trenchless will be ready to start in about a Month. We will need to notify the public.
- McLallen Construction will be ready to start the Warden & Putnam Street project next week (12th). This is part on the CDBG project.
- The geo-technical testing for the new water tank site has started for the H20 project. The design for the project has been started.
- The water plant is in the summer mode until the end of September. Depending on the results, will help define how we will advance with future treatment.

DeSimone made the motion to approve the bills and treasurer report, Kolaja seconded, motion carried.

SOLICITOR'S REPORT:

The solicitor had prepared, at Terry's request, a manual for purchasing, advertising and contracting requirements. He gave us two copies.

UNFINISHED BUSINESS:

We are still waiting for report from the engineers on the old building. We cannot proceed until that is received.

NEW BUSINESS:

Johnson made the motion to authorize the Manager to award the bid for the replacement of the manhole on Willow Street, Kolaja seconded, motion carried.

Dustin suggested re-contacting the Fish Commission about reservoir cleanup, but made the motion to take care of the reservoir in the meantime. Wienczkowski seconded, all in favor, motion carried.

Wienczkowski made the motion to approve the employee manual, Kolaja seconded, all in favor. Motion carried.

Johnson made the motion to award the smoke and dye testing contract to Midwest Trenchless for \$39,880.00. Wienczkowski seconded, all in favor, motion carried.

Motion to adjourn was made by Kolaja, seconded by Johnson, all in favor. Meeting adjourned at 5:45 PM.

_____Chairperson

_____Secretary